

**Association des Parents d'Elèves de l'Ecole Européenne de Bruxelles II Evere-Woluwe**

**Résolutions du Conseil d'Administration – Registre des décisions**

<b>Date réunion</b>	<b>Résolution</b>
16/01/2025	The Board approves the agenda.
16/01/2025	Pim GESQUIERE is elected president.
16/01/2025	Célia ALVES RODRIGUES is elected vice president for pedagogical affaires.
16/01/2025	Andrea GRGIĆ is elected vice president for administrative affaires.
16/01/2025	Elita PETRAITIENĖ is elected secretary.
16/01/2025	Pierre DEBAR is elected secretary of information.
16/01/2025	Jan VON PFALER is elected Treasurer.
16/01/2025	Vanessa BATISTA is elected member without a portfolio.
16/01/2025	Bruno LARANJEIRA is elected canteen working group coordinator.
16/01/2025	Sabrina FASOLI is elected extracurricular activities working group coordinator.
16/01/2025	Alessia GHEZZI is elected CEP&M working group coordinator.
16/01/2025	Sabrina FASOLI is elected CEES working group coordinator.
16/01/2025	Andrew Janis FOLKMANIS and Johanna PEYREDIEU DU CHARLAT are elected for the position of Interparent delegates.
16/01/2025	Carin PERSSON SVENINGSON and Sanjee GOONETILAKE are elected for the position of Interparent observers.
16/01/2025	The Board approves to proceed with 2 seats for Woluwe and 2 seats for Evere
16/01/2025	The Board discusses the allocation of the seats in the Central Enrolment Authority (CEA).  The Board approves to proceed with 2 seats for Woluwe and 2 seats for Evere.
16/01/2025	Carin PERSSON SVENINGSON and Andrea GRGIĆ are elected for the CEA Woluwe seats.
16/01/2025	Alessia GHEZZI is elected for the CEA Evere Seat.
16/01/2025	The Board agrees in line with article 20 of the APEEE Statutes, to nominate replacements if the Chair cannot attend the SAC and the school's Administrative Board for the meeting in January.  The Board approves the nominations of Elita PETRAITIENĖ and Jan VON PFALER if necessary.
16/01/2025	Joana GIL is elected transport working group coordinator.
30/01/2025	The Board approves the agenda.
30/01/2025	The Board approves the 16/01/2025 report.
30/01/2025	The chair presents the draft Convention agreement between the school and APEEE on roles and responsibilities on safety and security (Convention).  The Board gives a mandate to the President to sign the Convention

	only with the acceptable memorandum in place.
30/01/2025	The Board supports deviate from the above guidelines whereby compulsory replacement activities will be organised for S1 and S2 in 2025/26 school year, without prejudice to any subsequent school years
18/02/2025	The Board approves the agenda.
18/02/2025	The Board approves the 30/01/2025 report.
18/02/2025	The next Board meeting will take on Thursday March 20th, 2025.
18/02/2025	The Board gives the collective mandate to Pim GESQUIERE, Andrea GRGIĆ, Carin PERSSON SVENINGSON and Jan VON PFALER to negotiate and conclude a contract for interim financial manager for up to 3+3 months. A budget [amount removed from the public document as a business secret] is approved for the purpose. The Board will review the planning and progress of the assignment monthly.
18/02/2025	The Board gives a mandate to Transport WG, Extra-curricular activities WG and Canteen WG to, ahead of the approval of their respective mandates, take any necessary actions to know, assess and take any follow-up measures regarding complaints received by each of their services.
18/02/2025	Fabricio SANTOS is elected ICT working group coordinator.
18/02/2025	Célia ALVES RODRIGUES is elected Wellbeing working group coordinator.
18/02/2025	Célia ALVES RODRIGUES, Sanjee GOONETILAKE and Elita PETRAITIENĖ are elected WAB representatives for yes each to decide among themselves who is a substitute.
18/02/2025	Ute HAMMESFAHR is elected BAC coordinator.
18/02/2025	Pim GESQUIERE is elected Statutes working group coordinator.
18/02/2025	Andrea GRGIĆ is elected Overcrowding task force coordinator.
18/02/2025	Ute HAMMESFAHR is elected Board Operational Continuity Task force coordinator.
18/02/2025	Sanjee GOONETILAKE is elected School Community Building working group.
20/03/2025	The Board approves the agenda.
20/03/2025	The Board approves the 18/02/2025 report.
20/03/2025	The Board approves Board meeting dates for 2025.
20/03/2025	The Board agrees to move forward with the invoicing as proposed by interim financial manager (separate invoices for each APEEE service to parents).
20/03/2025	The Board mandates interim financial manager to take necessary steps for 1 FTE internationalisation.
20/03/2025	The Board supports a contribution from the APEEE Social Fund for Biodiversity Week, proposed for a maximum of 1000 EUR, in the form of meals and refreshments provided by the canteen for the benefit of volunteers participating in the organization.
20/03/2025	The Board approves to seek for legal opinion on legal outcomes of BE authority position regarding Evere school

20/03/2025	The Board approves the mandates of Transport, Communication, Canteen, Health, Safety and Security (HSS), After school activities, School Community Building and Well-being working groups unanimously.
04/04/2025	The Board approves the agenda unanimously
04/04/2025	The Board authorises Hong Ha NGUYEN to act as the APEEE director ad interim, in the director's absence, or until a new decision of the Board, whatever comes first.
04/04/2025	The Board supports payment for APEEE EEB2 from APEEE Social fund for the webinar "Impact on Technology on Child Development" organised by IP in May and June 2025.
04/04/2025	The Board approves to pay 600 EUR for the attendance of 4 Board members at the GALA organised by the school on 17 MAY
10/04/2025	The Board approves the agenda.
10/04/2025	the Board approves the 20/03/2025 report.
10/04/2025	The Board agrees that ISABEL cards for payment approval are going to be granted to four persons: Anja Galle, Hong Ha Nguyen, Nadege Follon, Emmanuel Bellis
10/04/2025	The Board agrees to hire CyberInt to perform APEEE cybersecurity audit and gap analysis for 6050.00 eur (5 days).
10/04/2025	The Board approves legal costs as proposed by Eubelius legal firm on Evere permit situation.
10/04/2025	The Board approves to rename Overcrowding TF into WG and approves its mandate. The mandate is to be published on the APEEE website.
13/05/2025	The Board approves the agenda
13/05/2025	The Board authorizes GCP Consulting to carry out strategic and/or operational diagnostics of APEEE according to its offer with max. of 30% variation.
13/05/2025	The Board mandates E. Bellis to take the most urgent actions related to cybersecurity and provides a budget of [the amount removed from the public document as a business secret].
13/05/2025	The Board agrees on the extension of E. Bellis mandate till the end of June 2026.
13/05/2025	The Board approves the draft letter to the parents on follow up on AGM 2025.
13/05/2025	The Board approves the 10/04/2025 report
03/06/2025	The Board approves the agenda
03/06/2025	The Board mandates the appointment of Patrick Colinet as APEEE DPO
03/06/2025	The Board approves that the amount in Board decisions on fee-based contracts will not be published in the Board minutes.
12/06/2025	The Board approves the agenda
12/06/2025	The Board approves 04-04-2025 and 13-05-2025 Board reports.
12/06/2025	The Board is proposed to vote on the APEEE services price increase for the next school year: Canteen 6%, Transport 2.55%, After school activities 0 – 5%.

	The Board approves APEEE services price increase proposal as submitted to the Board.
12/06/2025	<p>The statement was made that the email accompanying invoices currently state: <i>"invoices that are not paid within the time limit and after the second and final reminder, will be forwarded to a debt collection agency."</i> Board members stated that this is currently not applied, and the first measure should be to apply the reminders, and the forwarding to a debt collection agency. Currently invoices are often sent late in the term. Therefore, a discussion started on the payment cycle.</p> <p>Proposal was made to that the first invoices are sent earliest by 15th of October, then by the 15th of January, and the final invoice by the 15th of the first month after the Easter break.</p> <p>The Board mandates Budget working group to revise services Terms and Conditions within the frame of the discussions that took place at the Board meeting.</p>
12/06/2025	Ute HAMMESFAHR is elected Canteen working group coordinator.
12/06/2025	The Board approves the Internal Rules of the Board as proposed.
12/06/2025	<p>Statutes Working Group Coordinator updates the Board. The next step, as proposed in the mandate, is a review and modernisation of the Statutes further (step 2).</p> <p>The Board approves the mandate.</p>
12/06/2025	The Board supports the letter addressed to Interparents commenting the revision of the statutes.
24/06/2025	The Board approves the agenda.
24/06/2025	The Board approves Thursday January 15 <sup>th</sup> 2026 as the date of the Annual General Meeting
24/06/2025	Confidential due to privacy and data protection legislation: decision in HR matters.
02/07/2025	<p>The Board of the Association des Parents d'Elèves de l'Ecole Européenne de Bruxelles II – Woluwe AISBL ("APEEE") resolves to grant the following special power of attorney to Pim Gesquiere, Jan von Pfaler and Andrea Grgic ("the Proxyholders"), acting alone and with full power of substitution and sub-delegation, to carry out all necessary or useful actions related to the follow-up and managing of the data breach reported to the Data Protection Officer on Saturday June 28th 2025 , and decides to ratify, to the extent required or useful, any actions already taken as of 25 June 2025.</p> <p>To the extent permitted by law, APEEE waives any liability claim against the Proxyholders (as well as the substitutes and subdelegates) and undertakes to indemnify them for any damage they may incur because of any act carried out in relation to this power of attorney</p>

10/07/2025	The Board approves the agenda.
10/07/2025	The Board approves 03-06-2025 Board report.
10/07/2025	The Board supports to finance a project on inclusion of persons with disability with the amount of 789.27 EUR.
10/07/2025	The Board decides to proceed with the Board discussions on further practical steps to delegate powers to E. Bellis as interim director
10/07/2025	<p>The Board nominates Pim Gesquiere and Vanessa Batista Coutinho to act jointly to finalize and sign a contract with E. Bellis according to the document submitted to the <i>Board</i>.</p> <p><i>Extract from said document submitted to the Board titled "Nomination": « Les administrateurs décident de confier la gestion journalière de l'Association ainsi que la représentation de l'Association en ce qui concerne cette gestion, à la personne suivante : Emmanuel Bellis. »</i></p>
16/09/2025	The Board approves the agenda.
16/09/2025	The Board validates steps 1 and 2 as proposed in the action plan by GCP.
16/09/2025	The Board President shall appoint a Board member to represent the Board at the EEB2 Admin Board on 23 September.
16/09/2025	The Board approves 12-06-2025 and 02-07-2025 Board report
30/09/2025	The Board abstains from the vote on 180 days as submitted by the Admin Board of the School.
09/10/2025	the Board approves the agenda
09/10/2025	The Board approves 24-06-2025, 10-07-2025, 16-09-2025 and 30-09-2025 Board reports
09/10/2025	The Board approves the recruitment of new full time administrative staff, which would dedicate half of his/her time on Admin in support of Canteen, and for the other half support the general affairs and the three business managers
09/10/2025	The Board approves, the granting of an Isabel card to Paul Orlovski, Hong Ha Nguyen and Nadege Follon
09/10/2025	The Board approves the List of powers and actions related to day-to-day management granted to Emmanuel Bellis in his function of Director ad Interim
09/10/2025	The Board decides that any additional investment performed to change parameters in Salesforce needs to be amortised within the next two years
09/10/2025	Elita PETRAITIENE is elected CEES working group coordinator
09/10/2025	Vanessa BATISTA COUTINHO is elected CEPM working group coordinator
22/10/2025	The Board approves the agenda
22/10/2025	The Board approves the Budget 2025/2026 as proposed with subscription prices for the school year 2025/2026 with increases from

	the school year 2024/2025 – Canteen 6%, Afterschool Activities 3%, and Transport 5.2%
20/11/2025	The Board approves the agenda
20/11/2025	The Board approves 09-10-2025 and 22-10-2025 Board reports
20/11/2025	The Board approves to organise EGM as requested on 09 December 2025. The EGM convocation and agenda to be sent on 25 November 2025. The letter for registrations to EGM to be sent after the Convocation
20/11/25	The APEEE welcomes OIB to organise childcare in Woluwe site for Evere students.
04/12/2025	The Board approves the agenda
04/12/2025	The Board agrees to sign the contract with the current APEEE auditor for the next 3 years
04/12/2025	The Board decides to propose a self-service Cantine model in Woluwe (2027 September the earliest) and mandates the Board Treasurer and APEEE Director to submit to the school draft budget for the self-service Cantine model in Woluwe
11/12/2025 (noon)	The Board approves the agenda
11/12/2025 (evening)	The Board approves the agenda
11/12/2025 (evening)	The Board approves the Auditor's report and APEEE financial accounts.
17/12/2025	The Board approves the agenda
17/12/2025	The Board approves 20-11-2025 and 04-12-2025 Board reports
17/12/2025	The Board supports scenario 1B (the bulk investment for 2025-2026 year, and the rest for 2026-2027) and mandates E. Bellis to take the necessary steps with the implementation.
17/12/2025	The Board approves the Annual Board report.
17/12/2025	The Board approves agenda and resolutions for the AGM on 15-01-2026
17/12/2025	The Board mandates Pim Gesquiere to sign the Agreement between the European School of Brussels II and the APEEE (School's Parents Association) on the roles and responsibilities in safety and security as it is presented to the Board with the condition to negotiate further details.
17/12/2025	The Board approves amendments to the Internal rules as proposed.
17/12/2025	The Board approves up to 10,000 eur from the Social fund to finance Science Symposium organised by the school. The payments will be made according to the invoices, provided by the school.
12/01/2026	The Board approves the agenda
12/01/2026	The Board approves 11-12-2025 (Auditor's report), 11-12-2025 (Evening) and 17-12-2025 Board reports.
12/01/2026	The Board approves the amended Social fund rules with new ceilings for the net family income.
12/01/2026	The Board mandates Pim Gesquiere and Elita Petraitene to finalise the 12-01-2026 Board report.

12/01/2026	The Board agrees on the InterParents Internal rules amendment related to the possibility to give a proxy to another APEEE to vote.
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Pim Gesquiere  
Président

  
Elita Petraitiené  
Secrétaire

