

**Financial Transparency
of
the APEEE Board**

Extraordinary General Meeting APEEE EEB2

Tuesday, 9 December 2025

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The APEEE Board

Association Internationale Sans But Lucratif

STATUTS

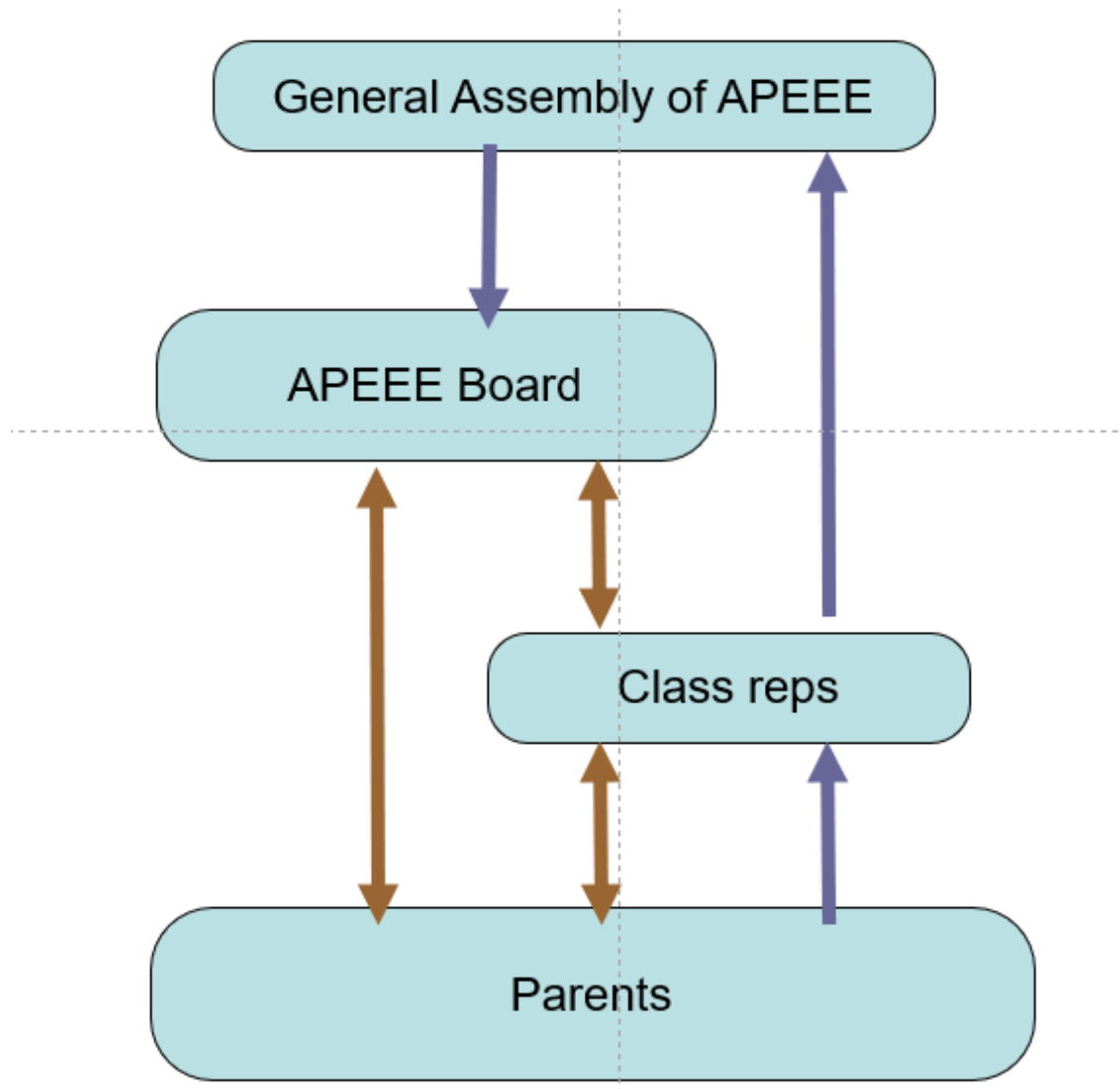
APPROUVÉS LE 7 DECEMBRE 2023

PAR ASSEMBLÉE GÉNÉRALE EXTRAORDINAIRE

Approuvés par arrêté du Service public fédéral

Déposés au Greffe du Tribunal de Commerce le 31 Janvier 2024 et le 14 Novembre 2024

APEEE Governance



Election APEEE Board

- Elected at annual general meeting
- Minimum/maximum 11/25 members
- Reserved posts
 - 2 members per language section
 - Minimum 3 post for either Evere/Woluwe
- Free posts
 - Posts not linked to a language section (7)
 - Reserved posts not occupied

Powers in APEEE

- Board:
Full powers for administrative management
- Director:
Powers sub-delegated by the Board.
- General Assembly:
Those powers explicitly granted in statutes

Decision making process

- Collegial Body
- Meets at least once a month
- Quorum: presence of more than half of the Board
- Decision: more than half of those present

Transparency
of
the APEEE Board

Purposes APEEE EEB2

Article 3 of the statutes:

- *purpose of the association*
- *activities to achieve these purposes*

Purpose in a nutshell:

- *represent*
- *organise services*
- *communicate*

Statutes complemented by internal rules

APEEE Evere-Woluwe

Internal Rules

(“Règlement d’Ordre Intérieur”)

Version 2025.1

Approved by the Administrative Board on June 12th, 2025

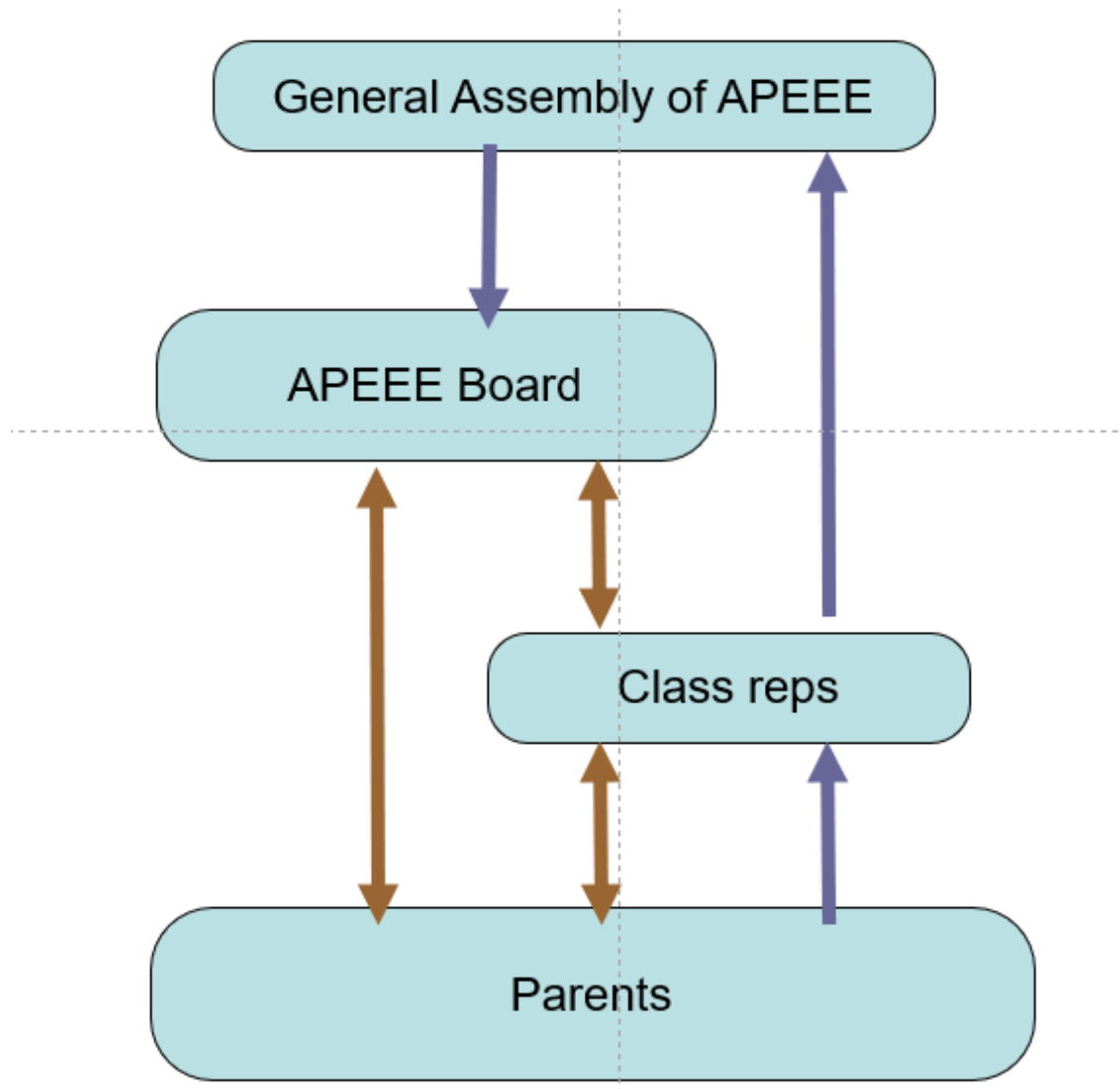
Statutes, Article 12

Sharing of information policy

- (1) The Board is a collegial body and therefore Board members have equal right of access to information.
- (2) Information received in capacity of an APEEE Board member can be shared unless the information is confidential

Internal Rules Section 3.4.4 and 7
Annex III Sharing of information policy
Annex IV Privacy Policy

APEEE Governance



Board minutes - published

Documentation

The Board meets minimum 10 times a year. The reports of these meetings is available below.

Documents approved by the Board

C.A 2025

- [22-10-2025](#)
- [09-10-2025](#)
- [30-09-2025](#)
- [16-09-2025](#)
- [10-07-2025](#)
- [02-07-2025](#)
- [24-06-2025](#)
- [12-06-2025](#)

About Us


[Our Mission](#)[Statutes & Social Fund](#)[Administrative Board](#)[Annual General Meeting](#)[Documentation](#)[Membership](#)[Class Representatives](#)

Register of decisions - published

 <https://woluweparents.org/about-us/documentation/>

- 10-3-2020 (Extraordinary Board Meeting)
- 19-3-2020
- 28-4-2020
- 7-5-2020 (Extraordinary Board Meeting)
- 27-5-2020
- 25-6-2020
- 22-9-2020
- 15-10-2020
- 4-11-2020 (Extraordinary Board Meeting – *the minutes are kept at the APEEE secretariat*)
- 19-11-2020
- 9-12-2020
- 11-1-2021
- 15-2-2021

Documents with the decisions taken by the Boards

- 
- Decisions taken by Board 2024
 - Decisions taken by Board 2023
 - Decisions taken by Board 2022
 - Decisions taken by Board 2021
 - Decisions taken by Board 2020
 - Decisions taken by Board 2019
 - Decisions taken by Board 2018
 - Decisions taken by Board 2017
 - Decisions taken by Board 2016
 - Decisions taken by Board 2015

From Board Members to sections

Intra-section communication

Direct person-to-person contact

Key role in filtering and transmitting information

Challenges

Large school/large sections

Two sites (Evere/Woluwe)

Newsletters



APEEE Newsletter : Friday 14th November 2025

n°4/2025

⚡ Electrical Issues in the Kitchen | 10 |

The Canteen would like to inform you that the difficulties with the kitchen's electrical supply have not yet been fully resolved. At present, the canteen team only has access to around two-thirds of the usual equipment, which means they must carefully manage the use of appliances to maintain meal service. For example, the dishwasher must be switched off before a cooker can be turned on, to avoid overloading the system.

This situation directly affects menu planning, as meals need to be adapted to current technical constraints. Nevertheless, we wish to reassure families that **HACCP** (Hazard Analysis - Critical Control Point) **standards remain an absolute priority**, and all necessary measures are being taken to ensure that every meal served is healthy and safe for the children.

Info sessions



Save the Date : Info Sessions

Dear parents,

As communicated in our [message](#) sent on 2nd October 2025 the APEEE will organise two information sessions for the parents.

The **information session** on **Thursday 16th October** will begin with an overview of how the APEEE operates and its role in representing parents. It will then address key topics currently on the APEEE's agenda for 2025, including the status of the Evere relocation and the organisation of the final two weeks of the secondary school calendar.

The **information session** on **Tuesday 21st October** will focus on the APEEE's services, its budget, and the findings of a recent analysis of the association's needs in term of informatics.

All parent meetings

- Town hall meetings
- General meetings
 - Extraordinary General Meeting
 - Annual General Meeting

- ➡ Opportunity to ask questions
- ➡ Forum for discussion about the association

Budget

+/- June

- ➡ First reading of the budget
- ➡ Estimate of prices
- ➡ Start registrations

+/- October

- ➡ Registrations finalised
- ➡ Establish prices
- ➡ Budget Preparation
- ➡ Board approves budget for AGM


January/February

- ➡ Proposed budget discussed and voted at AGM

Annual Accounts

- September
Closure of accounts
- October/November:
Annual Audit
Statutory Auditor = Réviseur d'entreprises
- November/December
Board Approves Audited Annual Accounts
- January/February
Audited Accounts discussed and voted at AGM

Budget and accounts - published



The Annual General Meeting(A.G.M) is open to all contributing members; however, only elected class representatives are eligible to vote.

The General Assembly elects the APEEE Board and reviews the activity report and financial situation (approving the annual accounts and membership fees) for each academic year. Its decisions and recommendations are binding for the APEEE's bodies and members. It usually meets once a year during the first school term. A proxy system is foreseen for class representatives who cannot attend the meeting in person.

Annual General Meeting 2025

The Annual General Meeting (AGM) of the APEEE is scheduled for Thursday 9th January 2025 at 7 pm.

Documents to approve at the AGM of 09/01/2025

- A.G .Agenda & Resolutions
- Annual Report 2024
- Final accounts 2023-2024 + budget 2024-2025
- Annual accounts – version Banque Nationale Belgique
- Auditor's Report

Results of the elections of the Board at the AGM

- Document with the results of the votes
- Mandates 2025 with composition of the Board
- Annual General Meeting Report – signed

Additional Documentation & Reports

- APEEE Board Candidates 9-1-2025

À propos

- Our Mission
- Statutes & Social Fund
- Administrative Board
- Annual General Meeting**
- Documentation
- Membership
- Class Representatives

Annual accounts deposited BNB Published

A-asbl 1

COMPTES ANNUELS ET AUTRES DOCUMENTS À DÉPOSER EN VERTU DU CODE DES SOCIÉTÉS ET DES ASSOCIATIONS

DONNÉES D'IDENTIFICATION (à la date du dépôt)

DÉNOMINATION: **Association des parents d'élèves de l'école européenne**

Forme juridique ¹: **Association internationale sans but lucratif**

Adresse: **Avenue Oscar Jespers**

N°: **75**

Code postal: **1200**

Commune: **Woluwe-Saint-Lambert**

Pays: **Belgique**

Registre des personnes morales (RPM) – Tribunal de l'entreprise de **Bruxelles, francophone**

Adresse Internet: ²

Adresse e-mail ²:

Numéro d'entreprise **0419.537.272**

DATE **14/11/2024** de dépôt du document le plus récent mentionnant la date de publication des actes
constitutif et modificatif(s) des statuts.

COMPTES ANNUELS en **EUROS** ³

approuvés par l'assemblée générale ⁴ du **9/01/2025**
et relatifs à l'exercice couvrant la période du **1/09/2023** au **31/08/2024**
Exercice précédent du **1/09/2022** au **31/08/2023**

Les montants relatifs à l'exercice précédent sont / ~~ne sont pas~~ ⁵ identiques à ceux publiés antérieurement

Streaming - Governance

- Board mandates are of a personal nature
- Decisions depend confidential setting with open dialogue
- Quasi-public broadcast would distort governance
- Board members have obligation:
 - Protect APEEEs interests
 - Avoid disclosure that may harm APEEE
- Exposing negotiations, pricing, HR ... threatens obligations.
- Life-streaming will limit pool of board candidates
- Board members have individual liability

Streaming - GDPR

- Livestreaming is form of processing of a lot of data
(image, voice, opinions, names, behavior, potential HR data)
- Core GDPR principles/obligations/rights at risk
 1. Legal ground cannot be validly established
 - ✓ Consent cannot be freely given;
 - ✓ Not necessary to comply with legal obligation:
 - ✓ No legitimate interest (not necessary, not proportionate, no reasonable expectations)
 2. Maximises processing of personal data (data minimization)
 3. Not compatible with purpose limitation (intended purpose of Board deliberations).
 4. No feasible safeguards for security and confidentiality (e.g. interception, parallel recording, re-broadcasting, manipulation content.
- Uncontrolled disclosure of personal and strategic data
- Streaming can be stopped any moment by Board member

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