

# APEEE Annual Report



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## In Memoriam – Sabrina Fasoli, Forever in Our Hearts

In 2025, our school community and the APEEE Board were deeply shaken by a sudden and tragic loss. In July 2025, our dear colleague and friend **Sabrina Fasoli**, Board member representing the French section, passed away unexpectedly.

Her passing left us in disbelief. Beyond the shock, we felt a profound sense of injustice and sorrow. Sabrina's absence was deeply felt by all those who had the privilege of working with her, and the Board was irrevocably changed by her loss.

Sabrina was a highly committed and valued member of the APEEE Board. Over the years, she served the school community in many capacities: as a long-standing class representative, as a Board member elected in 2024 for the French section, and in 2025 as **Coordinator of the Secondary Educational Council Working Group (CEES)** and the **Périscolaire Working Group**. She was also actively involved in numerous other working groups, including those related to health and safety, IT, the canteen, and well-being.

Sabrina approached every responsibility with professionalism, calm determination and a strong sense of justice. She was always well prepared, focused on solutions, and guided by the well-being of the children. Her conduct was genuine, respectful and constructive; she was someone colleagues trusted and relied upon.

Beyond her formal roles, Sabrina touched many lives through her quiet dedication. She volunteered her time generously, supported pedagogical projects, accompanied pupils on activities and trips, and worked tirelessly to foster inclusion, empathy and respect within the school community. She had a particular sensitivity to vulnerability and injustice and consistently stood up for those whose voices were less easily heard.

Above all, Sabrina was a warm-hearted, generous and deeply human person. A devoted mother to her son Elias and a loving wife to her husband Fouad, she embodied the values of openness, diversity and European spirit that our school community strives to uphold.

To honour her memory and lasting contribution, the school has created an award in Sabrina Fasoli's name, ensuring that her commitment to education, inclusion and well-being will continue to inspire future generations.

Sabrina remains present in our thoughts, our work and our hearts. Her legacy lives on in the community she helped build and in the many lives she touched. May her dedication, integrity and selflessness continue to inspire all APEEE volunteers and Board members in their service to the school community.

*Célia Alves Rodrigues*

# 1. Introduction

This year has been a year of transformation for APEEE. Not only is APEEE transforming itself internally in terms of governance, but the APEEE is also preparing itself externally for the move of the nursery and primary sections from Woluwe to Evere. This move will affect each of APEEE's services and is one of the biggest challenges the APEEE is facing since its establishment.

## 1.1. Internal changes

The APEEE has been in existence for over 40 years, with its growth mirroring the expansion of the school. Initially, the APEEE operated informally with a small staff numbers and non-documented procedures. Over the past decade, the school has grown rapidly, leading to overcrowding. However, the internal organisation of the APEEE has not evolved accordingly and still functions with minimal formal procedures, posing an organisational risk. To strengthen its operations, the APEEE Board has made this year several key decisions.

### 1.1.1 Internal Rules (Règlement d'Ordre Intérieur)

The APEEE, despite its long history, lacked formal internal rules, leading to unclear governance and frequent discussions over procedures. After over a year of consultations, the Board completed and adopted new Internal Rules, which were then communicated to parents in July 2025. These changes aim to strengthen APEEE's governance.

### 1.1.2 Customer Relationship Management software

Following an ICT security incident on the then used platform lacking maintenance, the APEEE Board decided in June 2021 to replace its ICT tools with the Customer Relationship Management software Salesforce. But by the end of 2024, the implementation had stalled without satisfactory results, compounded by structural issues and inadequate workarounds, leading to further investment being unjustifiable without the completion of a clear vision.

To resolve this deadlock, in 2025, an analysis of operational processes and Salesforce usage was commissioned, revealing governance shortcomings, lack of role clarity, and centralised administration causing bottlenecks. Staff members expressed low confidence in Salesforce due to limited training and usability challenges. The analysis of Salesforce recommends that before any major system redesign, the APEEE should focus on investing in process mapping, cross-functional governance, user empowerment, and data quality frameworks to support future IT decisions that are scalable and sustainable.

Based on this report, the APEEE established a roadmap for processes redesign and subsequent rollout of a more appropriate software. However, like with any IT project, such redesign will require time, and is a project that will require more than a year for completion.

### 1.1.3 Documenting financial procedures

The APEEE Auditor communicated to the APEEE in 2022 and 2023 that procedures should be documented. Such lack of documented procedures left amongst others APEEE vulnerable in terms of staff departures or absences. In 2025, the APEEE undertook considerable efforts to document and strengthen its internal financial procedures, efforts which have been underlined by the same auditors.

### 1.1.4 Cybersecurity

Although the services provided by the APEEE are tangible (food in the canteen, transport through busses, after-school activities), the back office the APEEE is a data driven. Acknowledging the importance of data, the APEEE undertook in 2025 cybersecurity audit. This audit resulted in an action plan which the APEEE is currently progressively implementing to reinforce the security of data.

### **1.1.5 Data protection**

One of the outcomes of the cybersecurity audit was the lack of documentation of the data processes. Consequently, the APEEE commissioned a GDPR Assessment, inventorying GDPR processed data, establishing inventories and creating the appropriate documentation. As a partner of the school, it is key that the APEEE is compliant in terms of GDPR and has established the necessary safeguards in processing these data.

### **1.1.6 IT infrastructure**

One other outcome of the cybersecurity audit was the inadequateness of the APEEE's IT infrastructure. At the time of writing this annual report, the APEEE Board is looking on how to address the current weaknesses of the APEEE in terms of IT infrastructure.

## **1.2 External changes**

As can be testified by the audited annual financial report, the APEEE presents a healthy balance sheet (equity growing through the years with a very low comparative amount of debt, and assets mainly composed of cash). A turnover of +/-11,5M EUR with for 2024-2025 a profit of +/-140K. Over the years, a reserve has been buildup of 2,4M EUR. However, this healthy balance sheet does not mean that the APEEE can allow itself a complacent approach considering the project and business challenges that are coming. And the main challenge is the move to Evere.

### **1.2.1 Move to Evere**

The key challenge for APEEE in 2026 is the move from the nursery and primary from Woluwe to Evere. This will impact all three services to a different extent (périscolaire, canteen, transport). For this move, there are currently many unknowns, which makes planning difficult. Since the end of November 2025, the school and APEEE meet on a weekly basis to discuss these changes, to map what is now, and what is not known, to make this move a success. An important partner in the whole process is the Régie des Bâtiments, the building agency of the Belgian government, for every decision and prioritisation of works.

### **1.2.2 New model Woluwe canteen**

The APEEE has two canteen models whereby the canteen for Evere is outsourced to Scolarest-Compass and the Woluwe canteen by APEEE staff. The main challenge will be for the Woluwe canteen which has a model based on nursery and primary children, while after the move the users of Woluwe canteen will be secondary only. Historically the subscriptions rate for nursery and primary pupils is high, and those of secondary pupils lower, progressively decreasing in particular towards S6 and S7.

In view of these changes, the Board has decided in December 2025 to opt for the Woluwe canteen self-service model. This change will provide an opportunity to remodel the canteen based on the secondary age group and their different needs. There are many challenges in terms of funding and timing of the transformation. Discussions are ongoing. If done successfully this would provide an opportunity to offer a canteen better suited to the needs of the secondary students.

### **1.2.3 Communication with parents**

Some members of the parent community are concerned about the changes that will take place in 2026. Therefore, the APEEE Board has been as transparent as possible with the parents during the info session co-hosted with the school in March, the APEEE info sessions in October and the Extraordinary General Meeting in December. Despite all these information sessions, the number of unknowns at this stage remains a challenge that the APEEE is addressing on a daily basis.

### **1.2.4 Evere – long term future**

In the parent community there has been a lot of discussion and uncertainty about the actual legal status of the Evere site. The permit for the Evere site is in the process of being prolonged. A special regime will apply as of 2037 whereby the permit has to be prolonged every two years. The question is what will happen after 2037. For the future parents of EEB2, the APEEE commissioned an independent legal review of the legal status of the Evere site.

The legal review concludes that a permanent school at the current location of the Evere-school is not compatible with the current Defence plan and that, keeping the Evere-school at its current location is highly difficult. At the same time, relocating the Evere-school within the perimeter of the Defence might prove to be challenging for political and technical reasons.

With the post-2037 agenda in mind, the APEEE has shared the legal review with different stakeholder bodies and raised the matter also at the Brussels Steering Committee. InterParents also communicated these findings at the level of the Board of Governors. 2037 might seem far away, however experience shows that the decision-making process is often slow. Therefore, it is necessary to keep the post 2037-scenario on the agenda for the future parents of EEB2.

Pim Gesquiere  
Chairperson

## 2. Services

### A. Extracurricular Activities

#### Members of the Administrative Board

Sabrina FASOLI (FR Woluwe) – Working Group Coordinator until 09/08/2025  
Sofia AMOR (PT Woluwe) until 26/06/2025  
Andrea GRGIĆ (NL Woluwe)  
Bruno LARANJEIRA (PT Woluwe) until 26/06/2025  
Jan VON PFALER (FI Woluwe)  
David ZELINGER (DE Woluwe) until 12/06/2025

#### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Agnieszka JEAN VILLANUEVA – Service Manager  
Aliocha SIOEN  
Victoria SANCHEZ  
Hicham BOUSKIA  
Donatella CARRARO

The APEEE extracurricular activities at EEB2 are managed by Agnieszka Jean Villanueva, in collaboration with Aliocha Sioen, Hicham Bouskia, Victoria Sanchez, and Donatella Carraro, under the supervision of the APEEE Director and the APEEE Board Working Group.

The APEEE aims to provide pupils with the opportunity to explore a wide range of activities, allowing them to fully develop their potential. Whether it is playing a musical instrument, engaging in competitive sports, or honing their artistic skills, the APEEE is dedicated to continuously enhancing the quality of its services and the variety of activities available. They ensure easy registration, maintain a strong staff presence on the field, and adhere to all applicable safety standards.

The main takeaways for the 2024-2025 school year are the following:

- Holiday workshops, including dedicated themed workshops for Secondary pupils for the last two weeks of school.
- Open doors in Woluwe and in Evere.

Additional information is available below.

#### **Registrations to the Extracurricular activities 2024-2025**

In Woluwe, 914 pupils were registered to an average of 2,1 activities per week (including supervision), while in Evere, 441 pupils were registered to an average of 2,57 activities per week (including supervision).

The Extracurricular activities service of APEEE in the school year 2024-2025, can be summarised with the following figures:

#### **Woluwe**

- 44 different extracurricular activities, which results in 208 classes and 1.537 registrations (per week).
- 259 students registered for the APEEE supervision (457 registrations).

#### **Evere**

- 28 different extracurricular activities, which results in 105 classes and 750 registrations (per week).
- 203 students are registered for the APEEE supervision (387 registrations).

#### **Workshops**

The APEEE has organised workshops during the school holidays, providing a much-welcomed service for many families. These workshops, held during the first days of September, All Saints, Carnival, Easter, and May holidays, have not only engaged students in stimulating activities but also offered families a reliable and enjoyable option for their children outside school hours.

To address a gap in the school calendar, the APEEE organised two weeks of special workshops for S1, S2, S3, and S4 students during their last two weeks of school. These workshops were thoughtfully designed to cater for students' hobbies and preferences, featuring dedicated themed sessions such as Badminton, Volleyball, Great Outdoors, Football, Contemporary Dance, Piano & Songwriting and Contemporary Guitar & Songwriting.

Each workshop was led by experienced instructors, offering expert guidance in a safe and supportive environment that promoted learning, creativity, and personal growth. This initiative allowed students to explore their interests in depth while enjoying a fun end-of-year experience.

### **Footfest 2025**

For the 2024-2025 school year, the APEEE once again organised the football Interclass/Footfest tournament, bringing together 509 players across 39 teams. An average of 150 matches was held every Wednesday afternoon, with students competing in five age categories: three for Interclass (mini for P2 and P3, junior for P4 and P5 and senior for S1 ad S2) and two for Footfest (junior for S3 and S4 and senior for S5 to S7).

### **Open Doors Days**

In June 2025, the APEEE hosted Open Doors events, inviting parents to actively participate in their child's educational journey. Through activity demonstrations, interactive workshops, and hands-on exploration of musical instruments, the events provided an inclusive and enriching experience. Parents also had the chance to meet and interact with monitors.

Evere opened its doors for the first time on Saturday 14<sup>th</sup> June 2025, while Woluwe held its event on Saturday 7<sup>th</sup> June 2025. Visitors enjoyed impressive student progress in sports and cultural activities, admired artistic works created during the year, and attended music concerts.

Participants could observe and take part in various workshops, including sports, arts & crafts, painting, and chess.

## B. Transport - School Bus

### Members of the Administrative Board

Joana GIL (PT Woluwe) - Working Group Coordinator  
Sofia AMOR (PT Woluwe) until 26/06/2025  
Vanessa BATISTA (PT Woluwe)  
Andrea GRGIĆ (NL Woluwe)  
Bruno LARANJEIRA (PT Woluwe) until 26/06/2025  
Andrea HUTTERER (DE Evere) until 24/06/2025  
Johanna PEYREDIEU DU CHARLAT (SV Woluwe)  
Myriam PINI (DE Woluwe) until 26/06/2025  
Jan VON PFALER (FI Woluwe)

### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Hong Ha NGUYEN - Service Manager  
Alice MARDENS  
Xavier VERBRAKEN  
Dominika SERAFIN  
André SHANY  
Luz ZAMORA

The APEEE transport service is run by Hong Ha Nguyen, Transport Manager, in collaboration with Ferhan Pelister, Xavier Verbraken, Alice Mardens, Dominika Serafin, André Shany and Luz Zamora, under the supervision of the APEEE Director and APEEE Board Working Group.

The APEEE operates more than 24.000 school bus journeys per school year. In the school year 2024-2025, a total of 2.961 pupils at EEB2 registered to the school bus service. More specifically: 2.311 pupils (75% of the site population) at the Woluwe site and 650 pupils (84% of the site population) at the Evere site. The main takeaways for the 2024-2025 school year are the following:

- Rise of 1% in the transport registrations from 2023-2024 to 2024-2025.
- Security training sessions focusing on school bus safety were conducted for all Primary and Nursery pupils at the Evere and Woluwe school sites.

Additional information is available below.

### Registration to the Transport Service 2024-2025

Summing up, out of the entire EEB2 population (Woluwe and Evere), 77% of the pupils are registered to the transport service.

The registrations rose by 1% between 2023-2024 and 2024-2025, with an extra 52 registrations. Registrations for the Evere site rose by 21%, from 536 to 650 (+114). Registrations for Woluwe have decreased by 2.6%, i.e. a decrease of 62 registrations between 2023-2024 and 2024-2025.

The annual subscription fee for the school year 2024-2025 was 2.365,72 € per pupil. The transport service was operated by the APEEE through 11 contracted bus companies.

Hereinafter some figures of APEEE transport service in the school year 2024-2025 (daily averages):

- 46 school buses in the morning at the Woluwe site.
- 16 school buses in the morning at the Evere site.
- 36 school buses for the first afternoon departure (3.30 pm) and 24 for the second afternoon departure (4.20 pm) at the Woluwe site.
- 18 school buses in the afternoon at the Evere site.
- Friday departure at 1.00 pm to Afterschool Childcare of the OIB with 2 buses for Evere and 1 for Woluwe.
- At least 100 adults supervise the school buses and the bus parking area.

All school bus routes are yearly revised by the APEEE to ensure they meet the criteria established by the APEEE or competent authorities, such as:

- Duration of the journey not to exceed one hour.

- Areas accessible by bus.
- Compliance with traffic regulations.
- Sufficient number of requests for a given route.

### **Compliance & Security**

In 2024-2025, the APEEE continued to ensure that its school transport service complied with the applicable quality, safety, security and wellbeing standards. Indeed, surprise inspections are carried out weekly by the operational team. The team assesses insurance coverage, the *contrôle technique* and checks the security, and safety of the buses (working seatbelts, damaged vehicle, etc). In 2024-2025 no (zero) major accidents occurred. Afternoon buses departing at 3.30 pm for the Nursery and Primary pupils are all staffed with bus supervisors.

Security training sessions focusing on school bus safety were conducted for all Primary and Nursery pupils at the Evere and Woluwe school sites. These sessions aimed to ensure that young students understand the importance of safe behaviour while using school transport. Through engaging activities, children were taught essential practices like boarding and exiting the bus safely, understanding safety signals, and following behavioural guidelines during transit. This proactive approach not only enhances student awareness but also fosters a culture of safety across the school community, helping to ensure that every journey is secure and well-managed.

### **Administrative Procedures**

The Transport Team has focused on enhancing the lost and found procedures in Woluwe and Evere. On average, the office receives two enquiries per day from pupils searching for items forgotten on the buses. Streamlining these procedures enables quicker verification with supervisors and, when necessary, with bus drivers. The team would like to take this opportunity to remind parents to label all personal belongings—such as clothing, water bottles, books, bags, pencil cases, and lunch boxes—with their child’s full surname.

Additionally, the team has developed a set of priorities for supervisors during bus journeys. This work was carried out in collaboration with the Health, Safety and Security Working Group, underlining the importance of addressing specific medical needs and ensuring that no food or beverages are consumed on the buses.

### **Reduction of Environmental Impact**

The reduction of environmental impact of APEEE school bus service is ranking high on the priorities, and it is notable that the APEEE has been aiming at an increased share of Euro V and VI, working with 16 Euro V buses, 46 Euro VI norm and 2 electric buses. The two electric buses have been allocated a tour in the morning (n°133), the Wednesday departure at 1.00 pm (n°228) as well as at 3.30 pm (n°328).

## C. Canteen

### Members of the Administrative Board

Bruno LARANJEIRA (PT Woluwe) – Working Group Coordinator until 27/06/2025  
Ute HAMMESFAHR (DE Woluwe) as of 12/06/2025  
Sofia AMOR (PT Woluwe) until 26/06/2025  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Andrea GRGIĆ (NL Woluwe)  
Jan VON PFALER (FI Woluwe)  
David ZELINGER (DE Woluwe) until 12/06/2025

### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Paul ORLOVSKI – Service Manager Woluwe  
Xavier DE BEYS  
Jorge VALLEJOS  
Monique MALLINUS

### Member of the Compass/Scolarest Staff

Suzanna QUILES – Operations Business Partner  
Isabelle PANNEELS – Service Manager Evere

The APEEE canteen service at the Woluwe site is run by APEEE’s canteen manager, Paul Orlovski, in collaboration with Xavier De Beys steward and HACCP manager, and Jorge Vallejos production chef and administrative assistant, Monique Mallinus. At the Evere site, the canteen is outsourced and contracted to the service company Scolarest-Compass and managed by Isabelle Panneels and Suzanna Quiles (of Scolarest-Compass). On both school sites the canteen services are supervised by the APEEE Director and the APEEE Board Working Group.

The main takeaways for the 2024-2025 school year are the following:

- Decrease in the Woluwe canteen registrations and increase in the Evere canteen registrations.
- Evere Canteen was awarded the second fork (out of three) for the Good Food label.
- Refurbishment of the staff restaurant.
- Electrical issues in Woluwe at the start of September 2025.

### Woluwe Canteen

At Woluwe, the APEEE canteen service oversees the preparation of around 2,100 meals per day, most of which are freshly cooked on site, ensuring both quality and nutritional balance. The canteen has been significantly affected by rising prices of raw materials due to inflation, making a price adjustment unavoidable.

The kitchen team, composed of seven staff members, also manages the cafeteria, which welcomes approximately 300 secondary students each day and offers a wide range of products: hot and cold sandwiches, pasta pots, salads, desserts, and drinks.

A staff restaurant completes the catering offer, serving around one hundred diners daily — teachers, school staff, security personnel, and APEEE employees.

In August 2025, the school renewed the restaurant’s furniture, improving comfort and aesthetics. At the same time, the canteen service introduced a new self-clear system, encouraging users to clear their own trays and sort waste, in line with the school’s environmental objectives.

At the beginning of September 2025, the canteen also had to cope with ongoing electrical supply issues in the kitchen. As only around two-thirds of the equipment can currently be used simultaneously, the team must carefully manage appliances and adapt menu planning accordingly. Despite these constraints, food safety and HACCP standards remain fully respected, and the team continues to ensure reliable, high-quality service for all users.

### Access Control of the Canteen for Secondary Students

When Nursery and Primary students eat in the canteen, they are accompanied by teachers. For the

Secondary students there is no monitoring by the teachers. The canteen has no adequate access control, which creates challenges on different levels. The canteen is currently looking into how to address the issue of access control.

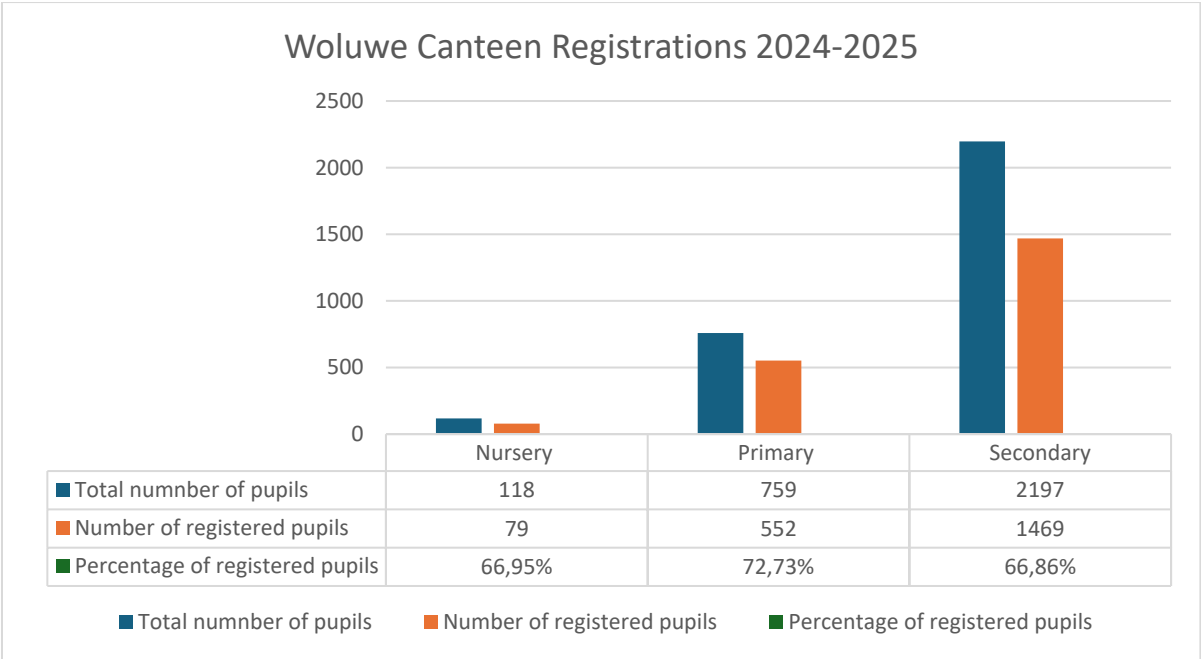
**Upcoming move to Evere 2026-2030**

The beginning of the school year 2025-2026 will require considerable planning and adaptation, as the service prepares for September 2026, when only secondary students will be present on site. The canteen team will continue to work on new catering concepts and offers to meet this future context and will keep the community informed of developments throughout the year.

**Registrations**

In the school year 2024-2025, a total of 2.831 pupils at EEB2 registered to the canteen service. More specifically: 2.100 pupils at the Woluwe site and 735 pupils at the Evere site.

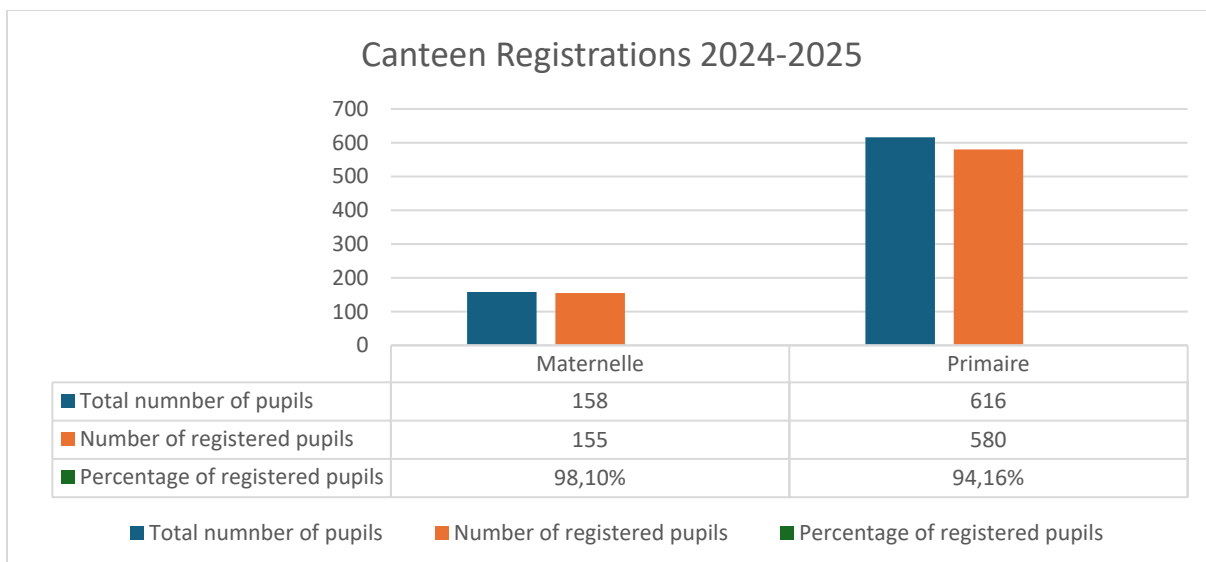
Out of the 2.100 pupils registered in Woluwe, 66% were Secondary cycle pupils. The registrations to the canteen service in Woluwe decreased by 4.3% (-96) between 2023-2024 and 2024-2025. However, the decrease is linked to the decrease in the Woluwe school population (-115).



**Evere Canteen**

**Evere Registrations**

In 2024-2025, there were 155 Nursery children and 580 Primary school children who ate in the canteen. The Evere canteen is not subscription based, but through a card system.



### **Good Food Label - Fork II**

The Scolarest-Compass team at Evere school was awarded the Level II Good Food label by Brussels Environment. This label, designed for canteens in the Brussels region, has three levels symbolised by one, two, or three forks (similar to a star rating system). The labelling system raises awareness of the impact and role that food plays in a sustainable lifestyle.

Throughout the year, the team launched several initiatives. Additionally, students from P3, P4, and P5 contributed to the creation of a menu, which was introduced twice a month from January onwards. The choices reflected the requests made during class delegate meetings with school management. To inform parents, the menu highlights the class's involvement on menus where students helped with planning.

### **Food Waste Management & Waste Sorting**

Every two months, the Evere canteen team weighs leftover food and educates students on the importance of reducing food waste. To tackle waste, we have reduced initial portion sizes and encourage children to take second helpings based on their appetite. This initiative has helped decrease food waste in the canteen. The team has emphasised the importance of waste sorting and composting.

### **Nutrition Workshops**

Each year, the Scolarest-Compass Evere canteen manager, together with the school nurse, runs workshops with P1 and P3 students. P1 children learn about seasonal vegetables and the digestive system, while P3 students prepare sugar-free snacks and explore the risks of excessive sugar on health and the importance of dental care. The team has emphasised the importance of healthy snacking.

### 3. Education Matters

#### A. Nursery & Primary Cycle – CEP&M

<b>Members of the APEEE Board</b>		
Alessia GHEZZI (IT Evere) – Working Group Coordinator until 02/07/2025	Jan VON PFALER (FI Woluwe)	Joana GIL (PT Woluwe)
Vanessa BATISTA (PT Woluwe) - Working Group Coordinator as of 09/10/2025	Pierre DEBAR (FR Evere/Woluwe)	Carin PERSSON SVENINGSON (SV Woluwe)
Andrea HUTTERER (DE Evere) until 24/06/2025	Sabrina FASOLI (FR Woluwe) until 09/08/2025	Johanna PEYREDIEU DU CHARLAT (SV Woluwe)
Janis FOKMANIS (EN Woluwe)	Elita PETRAITIENĖ (LT Woluwe)	
	Andrea GRGIĆ (NL Woluwe)	

The Education Council for Primary and Nursery (CEP&M) comprises the school deputy directors for Primary and Nursery and their assistants from both the Woluwe and Evere sites, elected teaching staff representatives, and the APEEE. Meetings are held jointly for Woluwe and Evere, addressing shared management topics and specific interests. The main role of the CEP&M is to gather feedback from stakeholders and foster dialogue to sustain a positive school environment.

In 2024, the APEEE CEP&M Working Group (WG) at EEB2 included representatives from eight out of nine language sections, all of whom are members of the APEEE Board for Woluwe and/or Evere. WG members collected issues and concerns from their sections via class representatives, evaluated them, and decided which should be formally raised at CEP&M meetings with school management and teaching staff. Preparatory meetings were attended by Board members of all sections.

The CEP&M meetings serve as a vital platform for exchanging information and aligning decisions affecting the school community and their success depended on active consultation and diverse representation from the language sections. The CEP&M coordinator ensured discussions incorporated input from all stakeholders, fostering cooperation and inclusivity.

Meeting minutes were drafted by the school, approved by attendees, and shared with the school community via the weekly newsletter from the Director. To enhance transparency and engagement, the WG coordinator also prepared informal notes and summaries highlighting key action points, which were shared with class representatives by CEP&M WG members.

Having active Nursery and Primary parent participation in this Council is one of the most effective ways to communicate concerns and propose solutions to school management. This approach has proven invaluable in finding solutions that meet everyone's expectations. In 2025, the WG worked toward this goal, fostering excellent collaboration with school management and the culture of transparent and respectful dialogue. In particular, the APEEE board members raised questions on various pedagogical and organisation issues related to the transfer of the nursery and primary to Evere, school trips, the appropriate usage of the IT tools, sustainability of sports clothes, homework policy, opening hours of Eureka, parents/teachers communication etc.

#### B. Secondary Cycle – CEES

Our Parents Association's support to our Secondary Cycle was mainly through our participation in meetings of Enlarged Secondary Education Council (CEES) and the Wellbeing Advisory Board (WAB), a CEES working group. On APEEE Administrative Board level, several working groups focused on matters related to education in our Secondary.

**Members of the Administrative Board**

Sabrina FASOLI (FR Woluwe) – Working Group Coordinator until 09/08/2025

Elita PETRAITIENĖ (LT Woluwe) - Working Group Coordinator as of 09/10/2025

Myriam PINI (DE Woluwe) until 26/06/2025

Ute HAMMESFAHR (DE Woluwe)

Janis FOKMANIS (EN Woluwe)

Jan VON PFALER (FI Woluwe)

Pierre DEBAR (FR Evere/Woluwe)

Sofia AMOR (PT Woluwe) until 26/06/2025

Carin PERSSON SVENINGSON (SV Woluwe)

Johanna PEYREDIEU DU CHARLAT (SV Woluwe)

Sanjee GOONETILAKE (NL Woluwe)

Celia ALVES RODRIGUES (PT Woluwe)

The CEES is the key stakeholder forum to discuss emerging issues in our Secondary, including the organisation of school life, pedagogical and wellbeing matters. CEES meetings are chaired by the Deputy Director for Secondary, supported by the Assistant to the Deputy Director. Students, teachers, other school staff and parents are represented by four members each. Occasionally, pedagogical advisors and external speakers are invited to provide information on specific topics.

The discussions in CEES feed into the School Advisory Board (SAC) and the Administrative Board (CA). Meeting minutes are drafted by the school and, upon approval by all attendees, circulated to the entire school community. In 2025, CEES meetings took place, every of them preceded by CEES working group preparation meetings, during which parents' community input was gathered, summarised and submitted to the school management. Main concerns raised by the stakeholders covered many topics: school policies, students' and teachers' wellbeing, school trips and outings organisation, B tests and exams organisation, SEN pupils' accommodation during tests and exams, teachers' absences impact, information flow at school, organisation of activities during oral BAC days, Primary and Nursery move to Evere in 2026 September impact on Secondary, infrastructural issues and improvements, school community events, etc. Board members are thankful to the school management and students for the fruitful cooperation during the year.

## 4. Additional working group

### A. Budget Working Group

#### Members of the Administrative Board

Jan VON PFALER (FI Woluwe) – Working group coordinator & Treasurer  
Célia ALVES RODRIGUES (PT Woluwe)  
Sofia AMOR (PT Woluwe) until 26/06/2025  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Joana GIL (PT Woluwe)  
Sanjee GOONETILAKE (NL Woluwe)  
Andrea GRGIĆ (NL Woluwe)  
Pim GESQUIERE (NL Woluwe)  
Bruno LARANJEIRA (PT Woluwe) until 26/06/2025  
Fabrício SANTOS (PT Woluwe)  
Carin PERSSON SVENINGSON (SV Woluwe)

#### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Hong Ha NGUYEN – Transport service manager  
Agnieszka JEAN VILLANUEVA – Extracurricular Activities' service manager  
Paul ORLOVSKI – Canteen service manager

The budget working group has prepared financial matters to the board. It has met once a week, when not excused for holidays and absences of the members.

The overall financial situation of the association is stable at large, but there are also constrained. The consistent high fixed costs including for shared supporting services, makes the association vulnerable to changes in the uptake of the services, related to the changes in the school population. There will be need to make further investments to keep the association operational, increasing in medium term this load due to under investment in security critical infrastructure and investments in operationally problematic IT tool. In medium terms this should lead to need of less extra personnel and lower costs. As a result a medium-term costs pressure should be overcome with right decisions.

The upcoming changes in the school environment, shifting population to Evere from Woluwe, affect all the services. The likely largest financial impact will be on the Canteen services. This change is also an opportunity to improve the service as in future the two canteens will be serving a more uniform clientele, primary and secondary pupils have different needs. This preparation continues for the running year.

There is an internal operational challenge. Well defined and documented process reduce error, workload. Undocumented process also complicates job balancing. The current processes are not all optimal or even properly documented to be efficient or suitable for automation. They are not serving best the parents, either. During the past year many processes have already been improved, ranging from budgeting to reporting. This project process has been formalized aiming in defining totality of unified process that can be efficiently and following standardized approach implemented in a supporting it-systems, including existing ones.

The parts of the current IT-systems that are not full or implement are operationally very expensive. This does also result in inefficient working environment, which is a high risk for the association due to staff motivation and well being. New staff members have been critical in implementing this change.

Sufficient engagement of the board members in professional manner and with adequate financial skills is needed so the management can rely on continued and consistent support from the board. The composition of the working group has varied based on the matters at hands from time-to-time. Special thanks to Ms. Persson for continued engagement.

Social fund has under the financial year given support to the following:

Interventions individuelles	989€
Contribution to BRUMUN	2353€
Conférence : Media worlds of young people 26 November 2024	400€
Welcome Breakfast Parents EVE	560€
Teachers Appreciation day 10/2024	292€
Semaine bio diversité	562€
Gala	600€
2024-2025 total	5756€

## B. Wellbeing Working Group

### Members of the Administrative Board

Célia ALVES RODRIGUES (PT Woluwe) – Working Group Coordinator  
 Sofia AMOR (PT Woluwe) until 26/06/2025  
 Vanessa BATISTA (PT Woluwe)  
 Sabrina FASOLI (FR Woluwe) until 09/08/2025  
 Alessia GHEZZI (IT Evere) until 02/07/2025  
 Sanjee GOONETILAKE (NL Woluwe)  
 Pim GESQUIERE (NL Woluwe)  
 Andrea GRGIĆ (NL Woluwe)  
 Ute HAMMESFAHR (DE Woluwe)  
 Elita PETRAITIENĖ (LT Woluwe)  
 Myriam PINI (DE Woluwe) until 26/06/2025  
 David ZELINGER (DE Woluwe) until 12/06/2025

### 1. Mandate and Objectives

In 2025, the Well-Being Working Group (WG) continued the work initiated in 2023 when the group was created, with the overarching objective of promoting a safe, inclusive and supportive environment for all pupils within the EEB2 community.

The WG's priorities this year focused on:

- Acting as a link between parents, class representatives and school management on well-being related matters;
- Follow the Well-being Advisory Board (WAB -Working Group of the CEES) discussions and provide support to the school as needed including the monitoring of the results of the secondary well-being survey and ensure follow-up actions when parent's support is requested.
- Reviewing, discussing and promoting school policies related to pupil well-being in the appropriate governance forums;
- Contributing constructively to policy development and implementation, with particular attention to inclusiveness, prevention and awareness.

### 2. Policy Contributions and Institutional Dialogue

Throughout 2025, members of the Well-Being WG actively participated in numerous meetings with school management and governance bodies, ensuring that well-being considerations were consistently raised and addressed.

Key contributions included:

- Presenting well-being-related concerns and proposals to CEES and CEP, following consultations with class representatives;

- Reviewing and discussing existing school policies related to pupil well-being, inclusion and prevention.

### 3. Inclusion, Diversity and Equal Access

A core focus of the WG’s work in 2025 was the prevention of discrimination and the promotion of inclusion at all levels of the school community.

In particular, the WG:

- Supported initiatives aimed at inclusive learning environments, including attention to the needs of gifted children;
- Worked, in collaboration with relevant services and the Health, Safety & Security Working Groups, on aligning allergy-related policies with national legislation, with the objective of ensuring the safe and full participation of allergic children in mandatory school activities and trips.

### 4. Community Engagement and Events

The Well-Being WG also supported community-building initiatives and awareness-raising activities. Key actions in 2025 included:

- **Paralympic athlete workshop:** The WG supported and promoted a workshop led by a Paralympic athlete organised by the school, aimed at raising awareness around disability, resilience and inclusion among pupils.
- **Footfest Tombola:** Two WG members organised and staffed the Footfest Tombola in May 2025, with additional support from another WG member during the event. Their engagement contributed to the overall success of this important community event.
- **Raising Digital Navigators:** Cyber safety for kids: in cooperation with a volunteer parent, the WG planned an online conference for parents on cyber security. The aim is to empower parents with the knowledge and tool necessary to make informed decisions about their children’s digital device use. This conference will take place in March 2026.

## C. Communications & Welcome Activities Working Group

#### Members of the Administrative Board

Pierre DEBAR (FR Evere/Woluwe) – Working group coordinator  
 Célia ALVES RODRIGUES (PT Woluwe)  
 Sofia AMOR (PT Woluwe) until 26/06/2025  
 Sabrina FASOLI (FR Woluwe) until 09/08/2025  
 Sanjee GOONETILAKE (NL Woluwe)  
 Carin PERSSON SVENINGSON (SV Woluwe)  
 Fabrício SANTOS (PT Woluwe)  
 David ZELINGER (DE Woluwe) until 12/06/2025

#### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
 Clémence EUGENE – Communication Officer

In January 2025, under the new Board elected, the Communication working group split its work into two working groups. The first group, focused on communications with parents and welcoming activities, the second working group focused on supporting the School Community.

One of the main focuses of the working group is to have continuous, open communication between the APEEE and the parents’ community. This communication flow is two-way, as it is essential to this sort of organisation – parents should not only be informed about APEEE activities, but should play an active role too, and thus should be granted the tools to convey their views, feedback, and requests.

The main takeaways for the 2024-2025 school year are the following:

- Monthly newsletter and website publications.
- Welcome coffee for new parents in Evere & Woluwe.

Additional information is available below.

E-mailing continues to be the APEEE's most used means of communication, with messages sent to all parents or, as the case may be, to certain specific groups.

The APEEE newsletter is released once a month over the school year, and it aims to give an ample overview of school life, spanning from overarching issues such as the Evere zoning and overcrowding to practical information regarding the APEEE's services, the APEEE board, interviews with members of the school community, sharing university choices, school projects, as well as workshops organised by the APEEE. The working group discussed the removal of the APEEE newsletters from the website; the decision was influenced by the school's weekly communication not being shared on the school website.

With the newsletter, we aim to have regular communication on what matters for parents at specific times of the year, to include important news when they arise and at the same time to avoid overloading parents who already receive a lot of messages from the school.

The APEEE also manages the Facebook and LinkedIn pages while the website [woluweparents.org](http://woluweparents.org), remains an important source of information on the association's services and activities. The APEEE also takes the opportunity to remind the parent community to consult the website regularly for any information. Communications related to services, events and relevant communications are published on the APEEE website.

During the 2024-2025 school year, Woluwe welcomed 5 exchange students, while 9 of its own students participated in exchanges at other European Schools during the first trimester. The APEEE supported the exchange program by facilitating transport and canteen services for incoming students. Additionally, it assists in finding host families for these students and helps Woluwe students secure host families by coordinating with the Parent Associations of the other schools involved.

In 2025, during the Footfest, the APEEE was involved in the selection of the 8 charitable projects that would receive the proceeds from the event.

On the first day of the school year 2025-2026, the APEEE hosted a welcome coffee for new parents at the Woluwe and Evere sites. The event introduces the APEEE organisation itself and addresses any questions participants might have. The new parents get to know some Board members and can sometimes even get practical help with their registrations or other problems.

The APEEE regularly updated the website concerning all the services as well as the educational issues to help parents easily find answers to practical questions.

## **D. School Community Building Working Group**

### **Members of the Administrative Board**

Sanjee GOONETILAKE (NL Woluwe) – Working group coordinator

Célia ALVES RODRIGUES (PT Woluwe)

Sabrina FASOLI (FR Woluwe)

Andrea GRGIĆ (NL Woluwe)  
Elita PETRAITIENĖ (LT Woluwe)

### **Parent volunteers**

Gabriella Skara (EN section)  
Pia Pistol (FI section)

### **Mandate School Community Building WG**

'It takes a village to raise a child' - African proverb

### **Mission statement**

Imagine a school built and nurtured by deep community ties where students, teachers, the school administration and the parents play an active role to ensure that every child is happy, healthy and curious to learn. This is the ultimate goal we would like to contribute to. In our Working Group (WG), our mission is to facilitate and enhance cooperation and mutual respect between the four actors – students, their parents, teachers and the school management – to move towards that goal.

We believe that trust is the key word in how we can achieve that. As a parent association, we trust the teachers and their competence and aim at supporting the projects they have already developed on a voluntary basis outside the classrooms, in cooperation with the students. We would like to keep building the teachers' trust in us as partners in their efforts, also when it comes to brainstorming about new ideas.

We believe that a healthy school community is a place where one nurtures a culture of appreciation. We would like to contribute to the spirit of appreciation at school and to support the initiatives of our children to show gratitude to their teachers, to what they have and what they receive, and to celebrate what you can achieve in a community when you work together.

### **Priorities for 2025**

1. Continuous respectful dialogue with the teachers on educational and pedagogical needs of the students outside the classrooms.
2. Support the school implement the school mobility programme.
3. Support for existing teacher run clubs and events like Media Club, Debate Club, Feminist Club, Pride Club, Ecology Group, Green Team, School Choir, Jazz club, Footfest, Spring concert, Gala concert, The Climate Academy etc (School will provide list with relevant teacher in charge)
4. Support and encourage a maths/science club community
5. Support for large-scale school projects like BRUMUN and Science Day/Symposium/MEC / FAMES (Festival of Arts and Music in the European Schools)
6. Support campaigns/actions to promote the rights of Locally Recruited Teachers
7. Organization of appreciation events like Teacher Appreciation Day and celebrating those who have contributed greatly to the school community
8. Support the school community by highlighting topics of community building with contributions to the APEEE newsletter. Support the school community by disseminating information about WG events & achievement by means of a news flash when necessary.
9. Explore the creation of a parent-to-parent pin board in collaboration with WG ICT and WG Communication.
10. Contribute to improving the orientation information to new parents by preparing a template through absorbing best practices across sections.
11. Creation of an Inter-APEEE network on school community building and sharing of best

practices

12. Organise a Fund raiser to raise funds for a project at school (for example material support for Educational Support teachers in their working space) with an International Dinner or a fun event to combine community building initiatives.
13. Develop a structure for projects with the Social Fund- an application process in line with best practices of other ES and in corporation with the Budget WG
14. Develop the "Buddy system" adapting to the new scenario of Evere and Woluwe secondary

## **What we have done this year**

### **Support to Locally Recruited Teacher actions**

The Locally Recruited Teachers' (LRT) organised a number of actions about their working rights in 2025. These actions started with a "kick-off breakfast" in front of the school at 8 A.M. in February 2025. During this kick-off breakfast teachers handed out flyers highlighting the plight of LRT.

APEEE canteen sponsored the kick-off breakfast for the LRT action.

On 19 March 2025, there was a march organised by LRT of 4 Brussels schools to make awareness on the rights of Locally Recruited Teachers which started at the Charlemagne building in the EU quarter and which ended at the Office of the Secretary General. Some School community building WG members participated in the march to report about the event to the APEEE newsletter.

School Community Building WG wrote an article to the APEEE newsletter highlighting the plight of Locally Recruited Teachers after some interviews with the teachers.

### **Biodiversity Week April 2025**

APEEE supported the Biodiversity Week by providing lunches (tickets for sandwiches and drinks for the speakers, guests and helpers). There were also coffee and tea available for the guests in the cafeteria.

Sabrina Fasoli from the WG also volunteered as a parent volunteer for the activities.

School reported that it was very much appreciated by all the external guests and the parents who took time to participate and were offered a drink or snack.

APEEE also financed a FNAC voucher for the winners of the contest "Ideal city" organised by a L2 teacher.

### **BRUMUN 2025**

APEEE Board members attended the Opening ceremony and the closing ceremony of BRUMUN 2025.

Some Board members also volunteered and assisted in the event.

School proposed to name one of the annual prizes of BRUMUN in memory of Sabrina Fasoli, a board member who had helped with BRUMUN for several years and who passed away this year. APEEE sponsored the "**Sabine Fasoli Best delegation prize**" to award the best team of delegates in the Model UN event. School invited Sabrina's son Elias and her husband Fouad Ibrahimi to the BRUMUN 2025 closing ceremony to handover the prize to the Best Delegation.

School Community Building WG wrote an article to the APEEE newsletter on BRUMUN 2025.

International Teacher Appreciation Day – October 5<sup>th</sup> celebrated on Friday 3<sup>rd</sup> October 2025

APEEE bought chocolates and placed them in the Teacher Staff rooms of Woluwe and Evere on Friday as a surprise. WG members visited the staff rooms to arrange the chocolates.

APEEE also included allergen-free chocolates among the gifts, ensuring that teachers with allergies were thoughtfully considered.

WG also prepared a thank-you message in all nine languages of the school, as well as in additional languages reflecting the multilingual parent community. All translations were prepared by parent volunteers.

This message was sent to Ms Malik to be shared with teachers by the President of APEEE. In addition, a short, atmospheric article was published in the October issue of the APEEE newsletter. Its objective was to allow readers who were not present to experience the day, while also raising awareness of the importance of gratitude as a unifying and binding element within the community.

The School Community Building Working Group also wrote an article for the APEEE newsletter on BRUMUN 2025

### **Eco Teens**

APEEE financed breakfast in the context of the Eco Teens day at EEB2 in November 2025. The Green Team of the secondary school welcomed other students involved in the Green team of three Belgian schools for a day of visit, exchange, and debate.

### **Quiz night of European School Mol**

In November 2025, some WG members participated in the European School Mol Quiz night to support the fund raiser for their Social Fund. The event strengthened school community building ties and also shared best practices in fund raising for charity.

School Community Building WG wrote an article to the APEEE newsletter ES Mol Quiz night for the December newsletter to make awareness on sharing best practices.

### **Science Symposium March 2026**

The Science Symposium will be held in March 2026. APEEE is currently in the process of organising sponsorship to this event to support the school.

APEEE will also help the school through organising parent volunteers for the logistics of the event.

### **Biodiversity week April 2026**

APEEE plans to help with the Biodiversity week coming up again and plans are being discussed.

### **Social Fund**

A structure is being discussed and ongoing process.

### **Fund Raiser Party**

Ongoing process to organise an event for 2026.

## E. Health, Safety & Security Working Group

### Members of the Administrative Board

Vanessa BATISTA (PT Woluwe) – Working Group Coordinator  
Célia ALVES RODRIGUES (PT Woluwe)  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Janis FOLKMANIS (EN Woluwe)  
Sanje GOONETILAKE (NL Woluwe)  
Andrea GRGIĆ (NL Woluwe)  
Elita PETRAITIENĖ (LT Woluwe)  
Myriam PINI (DE Woluwe) until 26/06/2025  
Jan VON PFALER (FI Woluwe)  
Johanna PEYREDIEU DU CHARLAT (SV Woluwe - air quality)

### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Hong Ha NGUYEN – Prevention Advisor  
Clémence EUGENE – Communication Officer

2025 Mission "The protection of health, safety and security is a core value of the European Schools system. The main objective of the APEEE Working Group "Health, Safety and Security (HSS)" is to oversee issues related to the safety, security and health of the students during the APEEE services at school and to work with the school on health, safety and security issues. The group works on improving risk management and collaborating with the school for mitigating common risk factors".

The working group (WG) built upon the good cooperation and work methods established by the 2024 HSS WG. Pragmatism and Transparency: the working Group worked as an advisory committee to the APEEE Board under the principles of pragmatism (concrete solutions to be found quickly in the interest of the students and their families), subsidiarity and transparency, holding its meetings and sharing the necessary information among the members. Meetings of the WG have always been open to those Board members wishing to participate.

Collegiality in dealing with cross-cutting topics and building upon parents' expertise: in dealing with cross-cutting topics such as wellbeing or canteen (allergies) the WG meetings were attended by the coordinators of the concerned WG and by parent volunteers with the necessary expertise. Open dialogue with the school management to find rapid and concrete solutions: representatives of the school management or staff were involved and invited to the HSS WG meetings where the agenda was relevant to their field of responsibility.

In total, in 2025, the HSS WG met 6 times.

On the initiative of the HSS WG, transport staff, Woluwe canteen staff<sup>1</sup>, and extracurricular activities staff participated in training covering essential first aid techniques, including accident response and the proper use of EpiPens in case of allergic reactions — anaphylaxis.

The HSS WG implemented a form for school transport users regarding **Specific Medical Needs**, with the aim of identifying children with medical conditions (allergies, diabetes, etc.) and ensuring that supervisors have the appropriate capacity to respond in case of need.

A visit was also conducted to the Périscolaire spaces to implement safety measures aimed at reducing the exposure of children with food allergies. All children now have a separate area for eating and eating while playing is not allowed. Hand washing after meals is mandatory, and eating in the changing room area is also prohibited.

In collaboration with the staff, the inclusion of articles in the newsletters and on the website has been initiated, covering various internationally celebrated dates related to specific medical needs and neurodivergence. The aim is to raise awareness within our school community about the diversity of

students at our school and to ensure that everyone is safe, included, and happy within the school environment. This activity should be carried out monthly, both in researching the dates and in preparing the articles.

In coordination with the WG Transport, the number of weekly cleanings was increased from two to three, following requests from the students.

In coordination with the WG School Community Group, the HSS included allergen-free chocolates for Teacher's Day.

In coordination with the WG Wellbeing, we met with a family whose aim is to create a community and connect all families with Gifted Children. This is an ongoing project, which is expected to continue in 2026.

For the school Christmas Market 2025, we worked on including allergen warnings in accordance with **EU Regulation No 1169/2011**, which requires clear information on major food allergens to ensure the safety of all students and visitors.

Three APEEE members joined the newly created **European Schools Air Quality Group**, set up by parents to raise awareness that air quality measurably affects pupils' performance and health, and to help tackle air pollution across the European Schools network.

As a first step, the group (that includes air quality experts) offered to organise a free webinar for all school directors in partnership with the Office of the Secretary-General of the European Schools. The aim is to strengthen understanding of indoor and outdoor air quality and highlight easy and practical steps schools can take to improve conditions. Although initial interest among directors was low, the group is continuing to advocate for clean air in our schools.

In 2026, the HSS WG should further discuss the implementation of [Belgian Circulaire 4888](#) on care and the intake of medication for pupils in educational establishments. The implementation of this circulaire would establish higher standards of reasonable accommodation to pupils with disability in EEB2. In the view of growing population of the Evere school site, in 2026 special care should be given to traffic control, road safety and the quality of air.

## F. ICT matters

### Members of the Administrative Board

Fabrício SANTOS (PT Woluwe) - Working Group Coordinator  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Bruno LARANJEIRA (PT Woluwe) until 26/06/2025  
Ute HAMMESFAHR (DE Woluwe)  
Jan VON PFALER (FI Woluwe)

### Members of the APEEE Staff

Emmanuel BELLIS - APEEE Director  
Jan SVARC - IT Officer

ICT matters have been discussed during board meetings which reached the conclusion that we had to start reviewing and modernizing the IT architecture supporting APEEE services, improve our cybersecurity posture. An audit has been done on those fronts and a plan decided on how to improve IT for the next 5 years. Salesforce remains a pain point for the APEEE and a roadmap for processes redesign and subsequent rollout of a more appropriate software. However, like with any IT project, such redesign will require time, and is a project that will require more than a year for completion.

## G. Statutes Update Working Group

### Members of the Administrative Board

Pim GESQUIERE (NL Woluwe) - Working Group Coordinator  
Célia ALVES RODRIGUES (PT Woluwe)  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Andrea GRGIĆ (NL Woluwe)

Elita PETRAITIENĖ (LT Woluwe)  
Fabrício SANTOS (PT Woluwe)  
Jan VON PFALER (FI Woluwe)  
Parent volunteers

Up to June 2025, there are no Internal Rules (Règlement d'Ordre Intérieur) defining how the APEEE organises itself internally. The lack of formal internal procedures, in combination with a Board with a high turnover with members coming from countries with different legal systems, results in a situation where each Board rediscussed how it is functioning. As a result, the Board becomes an ineffective decision-making body: the focus is not on strategic decisions, but on its internal functioning.

Following the Extra-Ordinary General Meeting of December 2023, the new APEEE Statutes now allow the possibility to draft internal rules. Following four successive consultations rounds within the APEEE, which took over a year, in June 2025 the Board has finalised and adopted its Internal Rules. In line with Article 12 of the APEEE Statutes, these Internal Rules have been communicated to the parents, providing greater transparency on the internal functioning of the APEEE.

The internal rules focus on various topics related to the internal functioning of APEEE: the mandate of the members of the Bureau and the various Working Groups, the organisation and practical details of Board meetings, the governance of the Board in relation to the staff, the role of the class representatives, practical details of the Annual General Meeting not detailed by the statutes, the role for the class representatives.

Moreover, the internal rules list the Code of Conduct for Board members. It also explains the principle of transparency, and where GDPR and confidentiality provides limits to this principle of transparency.

## H. Working group: Overcrowding

### Members of the Administrative Board

Andrea GRGIĆ (NL Woluwe) – Task Force Coordinator  
Célia ALVES RODRIGUES (PT Woluwe)  
Luca CARAPELLI (IT Evere Woluwe)  
Sabrina FASOLI (FR Woluwe) until 09/08/2025  
Janis FOLKMANIS (EN Woluwe)  
Alessia GHEZZI (IT Evere) until 02/07/2025

Andrea HUTTERER (DE Evere) until 24/06/2025  
Elita PETRAITIENĖ (LT Woluwe)  
Johanna PEYREDIEU DU CHARLAT (SV Woluwe)  
Carin PERSSON SVENINGSON (SV Woluwe)  
Myriam PINI (DE Woluwe) until 26/06/2025  
Jan VON PFALER (FI Woluwe)  
David ZELINGER (DE WOLUWE) until 12/06/2025

The aim of the WG Overcrowding is to understand and analyse the issues involving the overcrowding in Brussels European Schools and how they reflect on EEB2, in order to help to mitigate the issues in short and medium term.

In 2025, the activities of the WG Overcrowding focused on the following issues (not in the order of priority):

- Planning of the changes in the EEB2 structure on the two sites to facilitate the BoG Decision of December 2024
- Measures that are necessary to execute the promise of the BE authorities regarding EEB2 nursery and primary school made in February 2025
- Ensuring a permanent and adequate school building for nursery and primary school for EEB2 in the near proximity of the Woluwe site as soon as possible
- An approach to population of both Evere and Woluwe sites that does not result in

overcrowding of either one of the school sites.

The group helped prepare positions and communication towards the stakeholders, in particular in the context of the Central Enrolment Authority and Brussels steering committee. In its work, the WG closely cooperated with other working groups, in particular, but not limited to, services working groups, CEES and CEPM.

At the initiative of the overcrowding wg, the APEEE commissioned a legal opinion of a Belgian law firm Eubelius to assess the Evere-school can become permanent and under which conditions, considering plans at the level of the Brussels-Capital Region. In the legal memo of 19 November 2025, Belgian law firm Eubelius provided an overview of the regulatory framework and an analysis of the Defence plan and the communication with the Belgian Government about the European schools. The memo also explores the possibility of relocating the school to a close location. The memo concludes that a permanent school at the current location of the Evere-school is not compatible with the current Defence plan and that keeping the Evere-school at its current location is highly difficult. At the same time, relocating the Evere-school within the perimeter of the Defence might prove to be challenging for political and technical reasons.

By providing for this legal opinion, the 2025 APEEE board commits to leave a clear legal overview of the status of Evere site. This clarity is of particular interest for all generations of parents with young children that will be impacted by the temporary status of Evere in the future, as well as new generations of parents to come.

## 5. APEEE Representation in Central Enrolment Authority

**APEEE Representative Woluwe**  
Carin PERSSON SVENINGSON (SV Woluwe)  
**APEEE Representative Evere**  
Alessia GHEZZI (IT Evere) until 02/07/2025

**Back up**  
Andrea GRGIĆ (NL Woluwe)  
**Back up**

The APEEE continued to represent EEB2 parents in the Central Enrolment Authority (CEA). This administrative body takes decisions concerning admissions to the Brussels European Schools. Along with guidelines established by the Board of Governors (BoG), the CEA devises a draft enrolment policy for the schools for a subsequent BoG decision. Throughout the school year, the body also considers late enrolment and transfer applications, in accordance with the enrolment policy. As every year, instructed by the BoG, the CEA also discussed and devised draft enrolment policy guidelines for the coming school year (this year it was 2026/2027), mirroring the BoG's decisions on the structure and locations of language sections in the Brussels European Schools. The scope of parents' representation in the CEA remained fairly limited since all Brussels APEEEs jointly hold only 1 out of 5 active memberships – and votes – in the CEA. The other CEA members with voting rights are representatives of the Directors of the Brussels European Schools, of the authorities of the Belgian State, the host country of the European Commission on behalf of all EU Institutions, and the Secretary-General of the European Schools.

## 6. InterParents

**APEEE Representatives**  
Andrew Janis FOLKMANIS (EN Woluwe)  
Johanna PEYREDIEU DU CHARLAT (SV Woluwe)

**Observers**  
Carin PERSSON SVENINGSON (SV Woluwe)  
Sanjee GOONETILAKE (NL Woluwe)

The APEEE remained an active member of InterParents, the umbrella association representing the Parent Associations of all European Schools and serving as the “voice of parents” on all aspects of European School governance. Through InterParents, parents of all pupils are represented in the Board of Governors (BoG), the Budgetary Committee (BC), the Joint Teaching Committee (JTC), and various preparatory working groups.

In 2025, InterParents continued to hold several two-day meetings to discuss issues of common interest and to develop shared positions. All four of our APEEE representatives contributed actively to this work on educational and administrative reforms. They also promoted ongoing mutual exchange of best practices across the 13 member associations. There are now 24 accredited schools, representing approximately 30% of the total student population in the European School System and Accredited European Schools.

The issues discussed included:

- Mobile devices policy. Restrictions on the use of Teams by students.
- The 180 school calendar days.
- School trips including their rationale, costs, and organisation.
- The follow-up to the report of the European Parliament on the reform of the European School System and the BoG's vision-mission reflections. There are calls for an independent review of the system. The new Parliament rapporteur for European Schools Nikos Papandreou visited schools including Evere and held an exchange of views with stakeholders in May. InterParents started an internal working group in October to engage with follow-up.
- A European School Language Policy and pedagogical reform, in particular with reference to small languages.

- Policies for students with special needs (SEN)/talented and gifted students.
- Locally recruited teachers have expressed requests for stable, long-term contracts.
- BAC observatory supports and tracks BAC issues.