Report 10/07/2025

July 2025 Extraordinary Board Meeting

Present: Célia ALVES RODRIGUES - Vanessa BATISTA - Luca CARAPELLI - Andrew Janis FOLKMANIS (left 22h00) - Pim GESQUIERE – Joana GIL (left 22h00) - Sanjee GOONETILAKE - Andrea GRGIĆ - Ute HAMMESFAHR - Elita PETRAITIENĖ – Johanna PEYREDIEU DU CHARLAT - Fabricio SANTOS – Jan von PFALER

Date: Thursday 10 July 2025 from 19.00h to 23h00

Location: Zoom only

All related documents were shared with the Board members present.

I. Agenda Points

1.1. Approval of the agenda.

Agenda approved by acclamation.

Decision: the Board approves the agenda.

1.2. Approval of reports of previous meetings

The Board approves 03-06-2025 Board report by acclamation.

Decision: The Board approves 03-06-2025 Board report.

II. Info points

2.1. Update on the transitioning of the canteen and timeline

Canteen WG coordinator updates the Board on the first discussions surrounding the Canteens of Woluwe and Evere, in the context of activities of the Canteen WG. It is important for the business to be prepared to the transition of Nursery and Primary to Evere in September 2026. The discussion will follow in October 2025.

2.2. Update on Communication by Group Cleaning Services Terms

Treasurer updates the Board on cleaning services contract staff status for the canteen and transport. Group Cleaning is providing monitors for transport and serving staff for the canteen. The contract with the Group Cleaning is prolonged on a yearly basis.

2.3. Update on data breach

The Chair informs the Board on the measures taken to mitigate the data breach, in cooperation with the DPO.

III. Items for decision

3.1. Support of a project

The Board is presented with the project on education of primary school pupils on inclusion of persons with disability. Presentations to all primary school pupils are given by a former EEB2 pupil and a para-Olympian. The APEEE is asked to support project by 789.27 eur to cover for the travel expenses, as justified by the invoices. The Board discusses the need to have procedures to apply for the support from the APEEE.

The Board votes to finance a project as presented to the Board by 789.27 eur.

The decision is taken by 12 votes for yes (Célia ALVES RODRIGUES - Vanessa BATISTA - Luca CARAPELLI - Andrew Janis FOLKMANIS - Pim GESQUIERE – Joana GIL - Sanjee GOONETILAKE - Andrea GRGIĆ - Ute HAMMESFAHR - Elita PETRAITIENĖ - Fabricio SANTOS – Jan von PFALER) and 1 vote for abstain (Johanna PEYREDIEU DU CHARLAT).

Decision: the Board supports to finance a project on inclusion of persons with disability with the amount of 789.27 eur.

3.2. Delegation of powers of day-to-day management

A discussion takes place of the Delegation of powers in relation to day-to-day management, and the suitable profile for such a position. A discussion took place on the challenges the Board is facing, such as the IT project, the transformation of APEEE to strengthen its internal functioning, the transition to Evere and remodelling of Woluwe.

Following the discussion, the Board votes on the proposal to proceed with the Board discussions on further practical steps to delegate powers to E. Bellis as interim director.

The decision is taken by 10 votes for yes and 2 votes for no.

Decision: the Board decides to continue to discuss the further practical steps to delegate powers to E. Bellis as interim director.

The appointment of a Director responsible for day-to-day management consists of two elements: the contract, and the mandate. So far, in the past history of APEEE, the Board never provided a mandate for day-to-day management. During the meeting, the Board was presented a proposal of such a mandate, which needed to be further refined. In parallel, the drafting of the employment contract was not yet finalised. Therefore, the proposal was made that the Board would delegate the authority to two Board members to finalise the employment contract within certain well-defined parameters, and to finalise the mandate, in line with what was presented to the Board.

The Chair presents the Delegation of authority document.

The Board votes to mandate Pim Gesquiere and Vanessa Batista Coutinho to act jointly to finalize and sign a contract with E. Bellis according to the document submitted to the Board.

The decision is taken unanimously.

Decision: The Board nominates Pim Gesquiere and Vanessa Batista Coutinho to act jointly to finalize and sign a contract with E. Bellis according to the document submitted to the Board.

The meeting ended at 23h00.