

## June 2025 Board Meeting

**Date:** Tuesday 03 June 2025 from 19.00h to 23h25

**Location:** Teachers' Canteen Woluwe & Online (ZOOM)

**Present in situ:** Pim GESQUIERE - Sanjee GOONETILAKE - Carin PERSSON SVENINGSON - Elita PETRAITIENĖ - Jan VON PFALER

**Present online:** Célia ALVES RODRIGUES - Sofia AMOR (left 23.05)- Vanessa BATISTA (joined 20.45) – Pierre DEBAR - Sabrina FASOLI - Alessia GHEZZI (left 20.00) – Joana GIL (left 23.00) - Andrea GRGIĆ - Ute HAMMESFAHR - Johanna PEYREDIEU DU CHARLAT - Myriam PINI (left 23.05) - Fabricio SANTOS.

**Others:** Anja Galle, Emmanuel Bellis, Justin McCarty, Patrick Colinet

All related documents were sent to the Board members before the meeting.

### I. Agenda Points

#### 1. Approval of the agenda.

A point on necessity of a Canteen coordinator is added.

Agenda approved by acclamation.

**Decision:** the Board approves the agenda.

### II. Presentations (by external visitors)

#### 1. Cybersecurity Pan

J. McCarty (cybersecurity consultant, [CyberIntt](#)) presents the action plan for the APEEE how to improve to be up to date with Belgian legislation and European [NIS2 directive](#) on cybersecurity. Objective is to guide the APEEE to reach CyFun Basic maturity level, verified and attested by an accredited Conformity Assessment Body (CAB). This official verification label can then be used to demonstrate cybersecurity compliance to stakeholders (Woluwe/Evere European School). The plan includes immediate, mid- and long-term phases (up to 12 months (80 hours) with possible 20% variation). A more detailed and operational plan, including specific timelines, technical steps, and resource allocations, will be developed and shared in a timely and structured manner, aligned with the project's advancement and the APEEE engagement.

J. McCarty answers Board members questions and gives clarifications.

J. McCarty leaves the meeting after the presentation (19.30).

## **1. GDPR regulations and DPO**

Patrick Colinet (GDPR specialization, Data Protection Officer (DPO), managing partner of [Licent](#)) presents the GDPR regulations, and a proposal on DPO services for the APEEE.

P. Colinet answers Board members questions and gives explanations.

P. Colinet leaves the meeting 20.40.

### **III. Items for discussion/decision (in presence of non-board members)**

#### **1. Pre-budget 2025/2026 with overview of T2 results**

E. Bellis (financial manager) and J. von Pfaler (treasurer) present APEEE pre-budget 2025/2026 (incomes, costs, amortisations, etc. of each service (transport, canteen and afterschool activities) and general affaires).

The Board members discuss and ask questions on various elements of the pre-budget to which the financial manager provides for answers. As the afterschool activities pre-budget is still not complete, an extraordinary board meeting will be conveyed.

#### **2. Data Protection Officer**

The Board discusses the need of a DPO specializing in law, IT and cybersecurity (The change of a DPO was decided in the Board meeting 10 September 2024) and discusses P. Colinet proposal.

The Board votes on the proposal to appoint P. Colinet as the APEEE DPO.

The decision is taken by 10 votes for yes and 4 votes for abstain.

**Decision: The Board mandates the appointment of Patrick Colinet as APEEE DPO.**

E. Bellis and A.Galle leave the meeting at 23.00.

### **IV. Implementation of action points agreed in previous meetings**

#### **1. Agreement with the school**

On hold for the moment.

#### **2. Legal analysis permit situation Evere**

A. Grgic updates the Board on the topic: the lawyer provided the first draft answer to which comments were provided

#### **3. Letter to parents on follow up of AGM 2025**

Will be published to parents shortly.

## **V. Items for decision**

### **1. Recording of the Board decisions on fee-based contracts in minutes**

The Board is proposed to vote on proposal, that Board decisions on fee-based contracts are internal affairs and the amount will not be published in the Board minutes not to jeopardise the business negotiations position of the APEEE.

The Board agrees by acclamation.

**Decision: the Board approves that the amount in Board decisions on fee-based contracts will not be published in the Board minutes.**

### **2. Approval of 13-05-2025 Board report**

Postponed for the next meeting.

### **3. Canteen working group coordinator**

Postponed for the next meeting.

The meeting ended at 23h25.

Next Board meeting date is scheduled on 12 June 2025 (extraordinary).