

## May 2025 Board Meeting

**Date:** Tuesday 13 May 2025 from 19.00h to 23h25

**Location:** Teachers' Canteen Woluwe & Online (ZOOM)

**Present in situ:** Célia ALVES RODRIGUES (joined 20.00) - Pim GESQUIERE - Sanjee GOONETILAKE - Andrea GRGIĆ - Carin PERSSON SVENINGSON - Elita PETRAITIENĖ - Fabricio SANTOS - Jan VON PFALER

**Present online:** Célia ALVES RODRIGUES (till 20.00) - Sofia AMOR - Vanessa BATISTA (joined 21.00) – Luca CARAPELLI – Pierre DEBAR (left 22.30) - Sabrina FASOLI (left 22.30) - Andrew Janis FOLKMANIS (joined 19.55) - Alessia GHEZZI – Joana GIL (left 23.13) - Ute HAMMESFAHR (left 22.15) – Bruno LARANJEIRA - Johanna PEYREDIEU DU CHARLAT - Myriam PINI - David ZELINGER (left 20.50)

**Others:** Anja Galle, Emmanuel Bellis, Justin McCarty, Nunzio Irrera

All related documents were sent to the Board members before the meeting.

### I. Agenda Points

#### 1. Approval of the agenda.

Agenda approved by acclamation.

**Decision:** the Board approves the agenda.

### II. Presentations (by external visitors)

#### 1. Cybersecurity

J. McCarty (cybersecurity consultant, [CyberInt](#)) presents results of cybersecurity audit at the APEEE and plans (short-, mid- and long-term) how to improve to be up to date with Belgian legislation and European [NIS2 directive](#). J. McCarty answers Board members questions and gives clarifications.

J. McCarty leaves the meeting after the presentation.

#### 1. GCP consulting

N. Irrera (Transformation program definition and implementation Expert, [GCP Consulting](#)) presents the proposal to perform diagnostics of APEEE needs. The objective of the mission is to assess the suitability of the Salesforce CRM solution in meeting the operational needs of APEEE AISBL, to map the current processes and associated tools, and to provide recommendations regarding the potential optimization or replacement of the solution. The proposal estimates 4 to 6 weeks and includes a review

of the existing situation, workshops for staff, recommendations and conclusions plus an analysis phase.  
N. Irrera answers Board members questions and gives clarifications.  
N. Irrera leaves the meeting after the presentation.

### III. Items for discussion/decision (in presence of non-board members)

#### 1. Vote on GCP consulting

The Board continues discussions on the topic and APEEE staff availability for the workshops and other necessary actions.

The Board votes on the presented GCP Consulting proposal with a possible max. of 30% variation on the proposed budget.

The decision is taken by 15 votes for yes (Célia ALVES RODRIGUES - Vanessa BATISTA – Sabrina FASOLI - Andrew Janis FOLKMANIS - Pim GESQUIERE - Sanjee GOONETILAKE - Andrea GRGIĆ - Ute HAMMESFAHR – Bruno LARANJEIRA - Carin PERSSON SVENINGSON - Elita PETRAITIENĖ - Johanna PEYREDIEU DU CHARLAT - Myriam PINI - Fabricio SANTOS - Jan VON PFALER) and 4 votes for abstain (Sofia AMOR – Alessia GHEZZI – Joana GIL – Pierre DEBAR).

**Decision : The Board authorizes GCP Consulting to carry out strategic and/or operational diagnostics of APEEE according to its offer with max. of 30% variation.**

#### 2. Vote on cybersecurity next steps

The Board discusses the next actions to take in cybersecurity improvement. The Board votes to mandate E. Bellis (financial manager) to take next steps related to cybersecurity at the APEEE.

The decision is taken by 14 votes for yes (Célia ALVES RODRIGUES - Vanessa BATISTA – Pierre DEBAR - Sabrina FASOLI - Pim GESQUIERE – Alessia GHEZZI - Sanjee GOONETILAKE - Andrea GRGIĆ - Ute HAMMESFAHR – Carin PERSSON SVENINGSON - Elita PETRAITIENĖ - Johanna PEYREDIEU DU CHARLAT - Fabricio SANTOS - Jan VON PFALER) and 5 votes for abstain (Sofia AMOR - Andrew Janis FOLKMANIS - Joana GIL - Bruno LARANJEIRA - Myriam PINI).

**Decision: The Board mandates E. Bellis to take the most urgent actions related to cybersecurity and provides a budget of [the amount removed from the public document as a business secret].**

### IV. Implementation of action points agreed in previous meetings

#### 1. Agreement with the school

The review is in process.

#### 2. Legal analysis permit situation Evere

A. Grgic updates the Board on the topic: there was a meeting with the lawyer to clarify the issue, and the draft answer is coming soon.

### **3. Recruitment of the accountant**

A contract is to be signed, and a new accountant will start on 19 May.

### **4. ISABEL authorisations**

E. Bellis is in touch with ISABEL to solve practical issues regarding the implementation of the authorisations.

## **V. Items for decision**

### **1. Prolongation of the contract of E. Bellis**

E. Bellis (financial manager) presents tasks delivered so far, in the context of the mission statement written by the APEEE, and presents a work plan with timelines, responsibilities, and deliverables (Inception report). After the presentation E. Bellis leaves the meeting.

The APEEE director A. Galle is asked to share the views on E. Bellis performance and supports the prolongation of the contract. A. Galle leaves the meeting.

The Board proceeds with discussions on the topic and proceeds with the voting on the prolongation of E. Bellis contract.

The decision is taken by 13 votes for yes, 2 votes for no, and 2 votes for abstain.

**Decision : The Board agrees on the extension of E. Bellis mandate till the end of June 2026.**

### **2. Letter to parents – follow up on AGM**

The draft letter to the parent community was shared with the Board before the meeting. Board proceeds with the voting.

The decision is taken by 11 votes for yes (Célia ALVES RODRIGUES – Luca CARAPELLI - Sabrina FASOLI - Pim GESQUIERE – Sanjee GOONETILAKE - Andrea GRGIĆ - Carin PERSSON SVENINGSON - Elita PETRAITIENĖ – Myriam PINI - Fabricio SANTOS - Jan VON PFALER) and 3 votes for abstain (Andrew Janis FOLKMANIS, Ute HAMMESFAHR, Johanna PEYREDIEU DU CHARLAT).

**Decision: The Board approves the draft letter to the parents on follow up on AGM 2025.**

### **3. Approval of the 10/04/2025 Board report**

The report approved by acclamation.

Report 13/05/2025

**Decision: the Board approves the 10/04/2025 report.**

The meeting ended at 23h25.

Next Board meeting date is scheduled on 3<sup>rd</sup> June 2025.