

## June 2024 Board Meeting

**Date:** Thursday 6<sup>th</sup> June 2024 from 19h05 to 23h45

**Location:** Teachers' Canteen Woluwe & Online (ZOOM)

**Present in situ:** Célia ALVES RODRIGUES – Sofia AMOR – Catarina DUARTE GOMES – Andrew Janis FOLKMANIS – Pim GESQUIERE – Bruno LARANJEIRA – Elita PETRAITIENÉ – Myriam PINI – Albert RÄDLER – Fabricio SANTOS – Monika SZULYOVSKY – Francesca TUDINI – Jan VON PFALER – David ZELINGER

**Present online:** Sabrina FASOLI – Andrea GRGIĆ – Andrea HUTTERER (until 23h05)

**Absent:** Luca CARAPELLI – Pierre DEBAR – Nicolas LACROIX

**Others:** Hong Ha NGUYEN – Clémence EUGENE

All related documents were sent to the Board members before the meeting.

### Agenda Points.

#### 1. Approval of the agenda.

F. Tudini and D. Zelinger ask that a vote is added under point 1 of “Events at the 13/05 Board Meeting” : “The Board condemn any act of verbal violence, aggression, insults, attacks, and distortion of the truth, as well as intimidation”. They also request that the point be moved after the votes on the questions related to the budget. The President refuses their request.

Additions are made to the agenda: additional notifications under I.4 and an item under II. 9.

11 votes for yes (Sabrina Fasoli, Albert Rädler, Elita Petraitiené, Pim Gesquiere, Célia Alves Rodrigues, Monika Szulyovszky, Janis Folkmanis, Fabrício Santos, Andrea Hutterer, Andrea Grgić, Jan von Pfaler), 3 votes for no (David Zelinger, Myriam Pini, Francesca Tudini).

**Decision:** the agenda is approved.

#### 2. Approval of the report of the Board meeting 13/05/2024.

The Board discusses and remarks are made that in April 2023, the Board had agreed that statements were allowed only during the meetings and not after. The statements added on the report of the 13<sup>th</sup> May 2024, were all made after the meeting. Some Board members comment that they did not make statements at the meeting due to a state of shock with behaviour but that the statements were made the next morning. Others add that the April discussion was related to members changing their votes after the meeting.

The Chair after discussion with the Board, decides to postpone the voting on the Board meeting of the 13<sup>th</sup> May 2024.

#### 3. Approval of the report of the Board meeting 27/05/2024.

The Board votes on the approval of the Board meeting report of 27/05/2024.

12 votes for yes (Sabrina Fasoli, Albert Rädler, Elita Petraïtienè, Francesca Tudini, Pim Gesquiere, Célia Alves Rodrigues, Monika Szulyovszky, Janis Folkmanis, Fabrício Santos, Myriam Pini, Andrea Grgić, Jan von Pfaler), 2 votes for no (Sofia Amor, Catarina Duarte Gomes), 2 votes for abstain (Andrea Hutterer, David Zelinger).

**Decision:** the Board meeting report of 27/05/2024 is approved.

#### 4. **Notifications.**

##### **APEEE Internal Affairs**

The Chair informs the Board of an internal matter related to the APEEE staff's work environment. Members make suggestions and ask questions which the Chair takes into consideration and will revert after consulting lawyers.

##### **Steering Committee**

The Chair informs he has sent the report of the Steering Committee meeting. J. Folkmanis will join the meeting of the Overcrowding Taskforce scheduled on Monday 10<sup>th</sup> June 2024, at 12h30 to discuss the strategies and next steps.

##### **Board Activities & Organisation**

The Chair informs the Board, that its cyclic activities would benefit from being organised. He plans to do so during the summer and may reach out to members for their input.

##### **InterParents**

D. Zelinger informs the Board that a new InterParents Working Group has been created named: School Fees, which is tasked to revise school fees of categories 2 and 3 to make European Schools more accessible. Due consideration will be given to the budgetary stringency situation, contributions from Institutions and to aim at simplifying processes if possible. D. Zelinger has volunteered for the working group.

##### **WG Coordinator and members of Bureau**

The WG coordinator Statutes Updated that according to the statutes, members of the Bureau do not have a higher power in relation to WG Coordinators. Therefore, members of Bureau could not usurpate the powers of the WG Coordinators.

##### **External Accounting Company**

The Board approved in March 2024 the hiring of an accounting company temporarily to provide accounting services given the departure of the financial managers and mitigate associated risks. The contract (2 days/week - 16h/week) is coming to an end, the Treasurer informs the Board that the finances allow to extend the contract but would like to discuss with the financial advisor hired in April 2024 to assess the situation for an eventual restructured contract and reviewed terms.

**Action Point:** H.H NGUYEN will discuss with the financial manager and revert to the Board by Tuesday 11<sup>th</sup> June 2024.

##### **P5 – Parents-to-Parents meeting**

C. Alves Rodrigues is organising a parents-to-parents online meeting for P5 pupils entering S1 next school year, on 27<sup>th</sup> June 2025, 12h30.

## Portes Ouvertes Périscolaires in Woluwe on Saturday 8th June 2024.

### CEES Update

CEES Coordinator informs the Board that interviews with 6 candidates for the position of Deputy Director for Secondary Cycle will be taking place in the coming days, and the name could be announced around late June 2024.

## Discussion Points and Votes.

### 1. Events at the 13/05 Board Meeting.

F. Tudini leaves the room during the discussion and the vote.

The Board discusses the events of the 13<sup>th</sup> May 2024.

The Board votes on “A Nazi salute is inappropriate and unacceptable, no matter in which context”.

16 votes for yes (Célia Alves Rodrigues, Sofia Amor, Catarina Duarte Gomes, Sabrina Fasoli, Janis Folkmanis, Pim Gesquiere, Andrea Grgić, Andrea Hutterer, Bruno Laranjeira, Elita Petraitienė, Myriam Pini, Albert Rädler, Fabrício Santos, Monika Szulyovszky, Jan von Pfaler, David Zelinger).

**Decision:** the Board approves.

### 2. Board declaration

A Board member asks for a subsequent vote on the following declaration which was already proposed via e-mail to the entire Board and which he reads loud and clearly to all attendees:

"The Board condemns any act of violence, aggression, insults, attacks, defamation, and distortion of the truth, as well as intimidation."

The Chair refuses to put the declaration to a vote.

The Board discusses and agrees that the Board has a common goal to do the best for the school and the APEEE.

**Action Point:** Members to draft a “friendship text” by the next Board meeting.

### 3. First Reading of Périscolaire Budget 2024-2025.

J. Von Pfaler takes the floor as the treasurer to introduce the budget for the Périscolaire service, presenting the income assumptions, the resourcing assumptions to reduce the costs, the external cost drivers linked to the staff contracts and overview of the budget.

The Board votes on the approval of the first reading of the draft budget with the following to be communicated to parents to keep the prices stable but the APEEE reserves the right to raise the prices up to 3% for the activities if the number of registrations does not meet expected numbers for all activities (except for swimming & ice-skating).

15 for yes (Sabrina Fasoli, Myriam Pini, Albert Rädler, Elita Petraitienė, Francesca Tudini, Célia Alves Rodrigues, Pim Gesquiere, Janis Folkmanis, Fabrício Santos, Bruno Laranjeira, Andrea Hutterer, Catarina Duarte Gomes, Andrea Grgić, Jan von Pfaler, Monika Szulyovszky) 1 vote for no (Sofia Amor) 1 vote for abstain (David Zelinger).

**Decision:** first reading of the draft budget with the following to be communicated to parents to keep the prices stable but the APEEE reserves the right to raise the prices up to 3% for the activities if the number of registrations does not meet expected numbers for all activities (with the exception of swimming & ice-skating) is approved.

The Board thanks the staff and members for the discussions held during the Budget working group meeting.

#### 4. Meal Price Evere.

J. Von Pfaler takes the floor as the treasurer to introduce the meal price for the Evere site. APEEE has the contractual right to raise 0.41 EUR per meal to cover the overhead costs of the APEEE. The other services contribute to these costs. However, to create a buffer for the increase of food costs due to inflation, APEEE and Compass have made a gesture by reducing the amount of royalties in 2022-2023 and 2023-2024.

The Board votes on mandating the Treasurer to negotiate the pricing so that the royalty is not lower than required to set the Evere meal price at the level of the Woluwe meal price.

14 votes for yes (Sabrina Fasoli, Elita Petraitienė, Célia Alves Rodrigues, David Zelinger, Pim Gesquiere, Janis Folkmanis, Fabrício Santos, Bruno Laranjeira, Andrea Hutterer, Sofia Amor, Catarina Duarte Gomes, Andrea Grgić, Monika Szulyovszky, Jan von Pfaler) 2 votes for no (Myriam Pini, Albert Rädler), 1 vote for abstain (Francesca Tudini).

**Decision:** the Board approves the mandate.

#### 5. First Reading of the Canteen Budget 2024-2025.

J. Von Pfaler takes the floor as the treasurer to introduce the budget for the canteen service.

The Board votes on the approval of the first reading of the draft budget with the following estimate for price increase to be communicated to parents: 3% to 6%.

12 votes for yes (Sabrina Fasoli, Albert Rädler, Elita Petraitienė, Francesca Tudini, Célia Alves Rodrigues, Pim Gesquiere, Janis Folkmanis, Myriam Pini, Fabrício Santos, Andrea Grgić, Monika Szulyovszky) 4 votes for no (Bruno Laranjeira, David Zelinger, Sofia Amor, Catarina Duarte Gomes) and 1 vote for abstain (Andrea Hutterer).

**Decision:** the first reading of the draft budget with the following estimate for price increase to be communicated to parents: canteen between 3% and 6% is approved.

#### 6. Update General Terms & Conditions.

J. von Pfaler takes the floor as treasurer, to introduce the General Terms and Conditions' suggested modifications. The Board goes through the changes suggested line by line and agrees to proceed to the following votes.

The Board votes on vote n°4 3.2.2 *Cancellations & Modifications*.

17 votes for yes (Jan von Pfaler, Andrea Grgić, Sabrina Fasoli, Andrea Hutterer, Célia Alves Rodrigues, Elita Petraitienė, Albert Rädler, Francesca Tudini, Sofia Amor, Catarina Duarte Gomes, Bruno Laranjeira, Fabrício Santos, Pim Gesquiere, Monika Szulyovszky, Myriam Pini, David Zelinger).

**Decision:** the suggested text for 3.2.2 is approved.

The Board votes on vote n°1 *1.3.1 Subscription* with the additional modifications.

16 votes for yes (Jan von Pfaler, Andrea Grgic, Sabrina Fasoli, Célia Alves Rodrigues, Elita Petraitienė, Albert Rädler, Francesca Tadini, Sofia Amor, Catarina Duarte Gomes, Bruno Laranjeira, Fabrício Santos, Pim Gesquiere, Monika Szulyovszky, Myriam Pini, David Zelinger).

**Decision: the suggested text for 1.3.1 is approved.**

The Board votes on vote n°2 *2.2.1 Prices* with the additional modifications.

16 votes for yes (Jan von Pfaler, Andrea Grgić, Sabrina Fasoli, Célia Alves Rodrigues, Elita Petraitienė, Albert Rädler, Francesca Tadini, Sofia Amor, Catarina Duarte Gomes, Bruno Laranjeira, Fabrício Santos, Pim Gesquiere, Monika Szulyovszky, Myriam Pini, David Zelinger).

**Decision: the suggested text for 2.2.1 is approved.**

## 7. **Budget for the new APEEE Offices.**

J. von Pfaler and H.H Nguyen take the floor as treasurer to introduce the necessary works related to transforming a former apartment to APEEE office in Woluwe. The costs are partially shared with school. The late confirmation of the scope of the project binding offer is not available. To complete the works before the start of the school year and free the current classrooms for teaching purpose, the Board is requested to mandate a maximal budget of 40.000€, with expected costs to be clearly lower.

The Board votes on Approval to mandate Hong Ha NGUYEN to sign contracts for renovations & move to a maximum of 40.000€ with a counter signature of the President and two Vice Presidents.

12 votes for yes (Sabrina Fasoli, Albert Rädler, Elita Petraitienė, Francesca Tadini, Pim Gesquiere, David Zelinger, Janis Folkmanis, Myriam Pini, Fabrício Santos, Célia Alves Rodrigues, Andrea Grgić, Monika Szulyovszky), 1 vote for no (Bruno Laranjeira) 2 votes for abstain (Sofia Amor, Catarina Duarte Gomes).

**Decision: the Board approves the mandate.**

8. **APEEE Recruitment.** (not discussed due to lack of time)
9. **“Mini Sac” & the Annual Pedagogical Plan for 2024-2025.** (not discussed due to lack of time)

## **Any Other Business**

Meeting ended at 23h45

Next Board meeting is scheduled on Thursday 27<sup>th</sup> June 2024.