

Brussels, 6 March 2023

Dear parents, dear colleagues, dear pupils,

You are cordially invited to attend our annual Footfest and surrounding events on Thursday 4 May and Friday 5 May 2023. The programme is as follows:

- **Gala Concert:** Thursday 4 May from 7.30 to 10.30 pm
- **Footfest:** Friday 5 May from 8.30 am in the whole school (access from 10 am for visitors)
- **Fashion Show:** Friday 5 May from 5.30 to 7.30 pm
- **S1-S2-S3 students' disco:** Friday 5 May from 7.30 to 9.30 pm

In order to ensure the smooth running of all these events, we ask you to read the following information carefully.

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### Practical details

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The **Gala Concert** will take place on Thursday 4 May from 7.30 pm to 10.30 pm in the Salle Polyvalente (doors open at 7 pm). Tickets are sold at 10 EUR, 5 EUR for nursery and primary pupils. Family members and relatives are welcome, but registration is required (see link below). The number of seats is limited to 700.

*Note: pupils and teachers participating in the concert do not need to reserve a seat. People who have effectively contributed to the organization of the concert will be granted free access (registration is still required).*

During the Footfest, all pupils will have access to the **Eurovillage**. Parents and relatives are welcome. Access is free but prior registration is required (see link below).

The **Fashion Show** will take place on Friday 5 May from 5.30 pm to 7.30 pm in the Salle Polyvalente (doors open at 5 pm). Tickets are sold at 10 EUR per person. Family members and relatives are welcome, but registration is required (see link below). The number of places is limited to 700.

*Note: pupils and teachers participating in the Fashion Show do not need to reserve a seat. People who have effectively contributed to the organisation of the Fashion Show will be granted free access (registration is still required).*

The **S1-S2-S3 students' disco** will take place on Friday 5 May from 7.30 pm to 9.30 pm in the Chapiteau. The entrance fee is 5 EUR per student. The number of places is limited to 400 (first come, first served).

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## Registration and payment

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To reserve your seat for the **Gala Concert** and the **Fashion Show\***, or to indicate that you will be coming to **the Eurovillage\*\***, please complete the following form before April 30th: <https://forms.office.com/e/C9w4A0R0Q0>. Payment instructions will be sent to you by email.

To participate in the **Disco**, S1, S2 and S3 students must buy their ticket in presale. Practical information will be sent to these pupils and parents soon.

On the day of the event, make sure you use the correct entrance (see below) and present your registration confirmation and identity document to the guards.

*\* Students and teachers participating in the event do not need to register for it.*

*\*\* Only external visitor need to register for the Eurovillage*

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## Registration for stands and charity projects

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To register a charity, contact APEEE at [secretariat.apeee@woluweparents.org](mailto:secretariat.apeee@woluweparents.org) by **30 March** at the latest.

To request a stand, please complete the following form: <https://forms.office.com/Pages/ResponsePage.aspx?id=aeA505McU0OzBwsicDW6Qthkl t A7NJI5IDzbyCoG1UNFg3WkU3MVFJWDU0ODg4WIBNQzJWNjExSS4u>.

**People who run a Eurovillage stand** will have access to the school thanks to a pass provided to them by the organisers.

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## Access to the various events

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**For the Gala Concert and the Fashion Show**, the entrance will be on the side of the Salle Polyvalente, via Rue de l'Ecluse/Sasstraat and Rue de la Petite Montagne/Kleinenbergstraat (opposite the bus park). To avoid queues at the entrance, please buy tickets during the pre-sale at school (after the Easter break) if you have the opportunity. More information will follow. Even with tickets, registration remains compulsory for these events (see link above).

To access the **Footfest (Eurovillage)**, use the main entrance, avenue Oscar Jespers.

For the **Disco**, students will enter and leave through the main entrance. Parents who come to pick them up will wait outside the school, as they do every year, in front of the same entrance.

We remind you that parking is not allowed on the school site. Furthermore, on the day of the Footfest, it is particularly difficult to park in the vicinity of the school. We therefore advise you to use public transport, bicycles, etc. to come to the school. The police will be present around the school all day.

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### Instructions for secondary school students

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On 5 May, pupils must be at school by 10:00 am at the latest. They will not be allowed to enter school premises after this time, except for the evening events and only with a ticket for the Fashion Show or the Disco 1-2-3.

Class teachers will inform their pupils of the meeting time and place where they will take attendance about a week in advance. They will give them instructions for the day. A list of pupils participating in the Footfest organization (crew, security, football, fashion show, etc.) will be sent to the educational advisers so these pupils can be excused.

Pupils will not be authorized to leave school before 15:20, unless they are with their parents.

We are counting on your cooperation to make this day and these evenings a success and we are looking forward to seeing many of you there, enjoying these opportunities to unwind and celebrate for our school community!

Best regards,

The Management