APEEE BXL II – WOLUWE
RESOLUTIONS VOTEES & DECISIONS APPROUVEES PAR LE CONSEIL D'ADMINISTRATION 2013
(période du 23-1-2013 jusqu'à 23-1-2014 inclus)

DECISIONS PRISES PAR LE CONSEIL D'ADMINISTRATION ET L'ASSEMBLEE GENERALE EN REUNION

DECISIONS TAKEN BY THE BOARD AND THE ANNUAL GENERAL MEETING DURING THE MEETINGS

C.A. 23-1-2013 – page 1 point II

Decision: Board meetings will be held on Wednesday and Thursday nights alternating every month.
Decision: The Annual General Assembly will be in January 2014. Date TBC.

C.A. 23-1-2013 – page 2 point III

Elections of the President, Vice-Presidents, Bureau members and working group coordinators.

All persons were elected unanimously.
Chairperson & Bureau:

- President: Wolfgang Munch
- Administrative Vice-president: Giles Houghton-Clarke
- Pedagogical Vice-president: Renate Repplinger-Hach
- Treasurer: Reinhard Biebel
- Secretary: Paulina Sabell-Nielsen
- Information secretary: Stefano Dotto
- Board member without Portfolio: Rachel Lancry

Working group coordinators and the members of the pedagogical groups:

- Working group coordinator for Interparents: S. Wojciechowski
  - Members: R. Repplinger-Hach, R. Lancry, K. Hasslöf, C. De Grandis and O. Wolff.
  - Volunteer parent: José Sanchez
- Working group coordinator for kindergarten and the primary (CEP&M): H. Anttilainen
  - Members: R. Biebel, R. Missen, H. Anttilainen (back-up P. Sabell-Nielsen), O. Wolff , C. De Grandis, J. Lazdiniene, M. Habets, M. Rodrigues, K. Hasslöf.
  - Volunteer parent: Vaie Lefrançois
- Working group coordinator for secondary (CEES): R. Lancry
  - Members: W. Munch, B. Maher, H. Anttilainen, M. Jacques, M. Nava, S. Dotto, M. Habets, M. Singh, G. Houghton-Clarke

Identification of working group members
Working group coordinators and the members of the operational groups:

- The Service group: G. Houghton-Clarke
  - Canteen group: G. Houghton-Clarke

        - Members: P. Breuls, M. Habets
    - Transport group: R. Missen
        - Members: J. Lazdiniene, O. Wolff
    - Extra-curricular activities: M. Singh
        - Members: P. Breuls, M. Rodrigues, O. Wolff
- IT Group: M. Jacques
    - Members: R. Biebel G. Houghton-Clarke
- Health & Safety: P. Sabell-Nielsen
    - Members: R. Missen, S. Dotto, C. De Grandis, J. Lazdiniene
    - Volunteer parent : J. Sanchez
- Communication: S. Dotto
    - Members: B. Maher, R. Lancry, M. Jacques, S. Wojciechowski
- Budget group: R. Biebel
    - Members: W. Munch, G. Houghton-Clarke, H. Anttilainen
- Ad-Hoc working group on lobbying: W. Munch
    - Members: depending on the topic

Focus persons for the following topics:
- SWALS: J. Lazdiniene
    - Members: DE section: W. Munch, EN section: B. Maher, FR section: S. Wojciechowski
- Events: M. Habets

C.A. 23-1-2013 – page 3 point IV

Request for support Eurosport:

A vote is taken on who's in favor of supporting the Eurosport: 13 Board members voted in favor.

Decision: APEEE will support the Eurosport request for 1.300 euro.

Last day of school 5/7/2013: letter to school management as regards primary school:

Decision: Decision is taken to send the letter on the last day of school 5/7/2013 to the school management, after it has been finalized by R. Repplinger-Hach and H. Anttilainen.

C.A. 20-3-2013 – page 1 point II

Decision: the priorities for the CEES working group for 2013 are approved.

C.A. 20-3-2013 – page 1 point II

Decision: the priority for Interparents working group for 2013 is approved.

C.A. 20-3-2013 – page 2 point II

Decision: the priorities for the Health & Security working group for 2013 are approved.

C.A. 20-3-2013 – page 3 point III

Decision: Board members agree to provide general parental guidance for the parents and organize seminars. B. Maher can go ahead with organizing a first seminar.

C.A. 20-3-2013 – page 3 point IV

Decision: the Board members agree to organize the Annual General Assembly on Thursday night 23 January 2014.

C.A. 20-3-2013 – page 3 point IV

Decision: the Board members agree to postpone the Board meeting of 15 May to Thursday 16 May, so that people can attend the dance event on Wednesday.

Om Pf

C.A. 25-4-2013 – page 1 point II

Vote: The President proposes to donate now 2500 Euro to the Alumni Europae ASBL and then see within the next couple of months how to develop corporate membership. All Board members vote in favour.

Decision: the APEEE will donate 2500 Euro to Alumni Europae ASBL.

C.A. 25-4-2013 – page 2 point IV

Vote: Board members agree to organize a written procedure to approve the work plans with the priorities.

C.A. 18-9-2013 – page 4 point IV

Annual General Meeting of 23/1/2014:

Decision: The Board agrees to keep the same agenda lay-out as of last years' AGM.

APEEE Membership fee 2014-2015:

Decision: question on APEEE membership fee 2014-2015 is postponed to the next Board meeting.

C.A. 17-10-2013 – page 3 point III

Decision: Board members agree not to organize another parent info meeting on secondary reform, but to cover the topic during the section meetings. All Board members are encouraged to organize section meetings within the following weeks.

C.A. 17-10-2013 – page 3 point IV

Draft OJ/Agenda for the G.A.:

Decision: Board members agree to invite Mr Kivinen, Mr Morrica, Mr Wotjczak, Mr Schmelz and Mr Arnedo to the annual general meeting.

APEEE Membership fee 2014-2015: The treasurer proposes to keep the APEEE membership to 45 euro per family for the next financial year and to assign 5 Euros per contribution paid to the Social Fund. A vote is taken. **Vote**: All Board members vote in favour.

Decision: APEEE membership fee 2014-2015 is 45 euro (of which 5 euro for social fund). This will be proposed to the General Assembly.

C.A. 13-11-2013 – page 1 point III

Presentation and approval of the Report of the "Commissaire aux comptes", the financial report 2012-2013 and the budget 2013-2014:

Vote: All Board members present vote in favor to approve and to make the "rapport du commissaire aux comptes", the financial accounts 2012-2013 and the budget 2013-2014 available to the Annual General Assembly for final approval.

Decision: The "Rapport du commissaire aux comptes, the financial accounts 2012-2013 and the budget 2013-2014 have been approved and can be presented to the General Assembly.

Vote: All Board members present vote in favor to appoint Soc. Civ. SPRL Vandaele & Partners as the auditor for the financial years 2013-2014, 2014-2015 and 2015-2016" and to present this resolution to the Annual General Assembly for final approval.

C.A. 13-11-2013 – page 3 point V

Annual General Meeting of 23/1/2014

a) Draft OJ/Agenda for the G.A.:
   Decision is taken to only invite school management for panel discussion.

Om Pf

Decision: Agenda of the G.A. as proposed is approved.

C.A. 13-11-2013 – page 3 point V

Date & location of "Introductory & brainstorming session Board 2014":
Decision: Board members agree to organize the Introductory & Brainstorming session Board 2014 at the canteen at the school on 25/1/2014 as proposed.

C.A. 13-11-2013 – page 3 point V

Decision: Board members agree to invite Rob Eastway for a mathematics seminar.

C.A. 5-12-2013 – page 3 point IV

OJ/Agenda with the resolutions for the G.A.:
Decision: Board members agree to change article 11 of the rules of procedure.

Approval of the electoral office for the G.A.: Maria Farrar-Hockley, Michele Habets, Ruth Lopian, Nazaré Vinha, Christina Vlassis, Alexander von Campenhausen and Robert Missen have volunteered to act as tellers for the electoral office. Robert Missen has been elected President by the members of the electoral office.
Decision: The Board members approved the composition of the electoral office and the

Assemblée Générale Ordinaire 23-1-2014 – résolutions votées

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE nomme comme scrutateurs: Mme Maria Farrar-Hockley, Mme Michele Habets, Mme Ruth Lopian, Mme Nazaré Vinha, Mme Christina Vlassis, M. Alexander von Campenhausen et M. Robert Missen ce dernier étant Président du Bureau électoral, et fixe **à 14** le nombre de « croix » maximum par bulletins.

Résolution votée à l'unanimité
Règlement intérieur de l'APEEE: art. 11 – proposition de révision
« ***- Article 11 -***

Aucun membre du conseil d'administration ayant siégé 6 années consécutives n'est admis à se présenter aux élections des membres du conseil d'administration suivant son dernier mandat. Tout membre du conseil d'administration élu pour un mandat s'étendant au-delà de six années consécutives doit quitter le conseil d'administration au bout de 6 ans, et le reste de son mandat est annulé.

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE approuve les comptes 2012-2013 qui lui sont présentés.

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE approuve le projet de budget 2013-2014 qui lui a été présenté et fixe la cotisation à 45 euros par an et par famille pour la prochaine année financière (5 euros par cotisation payée étant affectés au Fonds social).

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE donne décharge de sa gestion au Conseil d'Administration sortant pour l'exercice 2012-2013.

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE nomme Soc. Civ. SPRL Vandaele & Partners comme commissaire aux comptes pour les années financières 2013-2014, 2014-2015 et 2015-2016.

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE approuve le rapport d'activité pour l'année 2012-2013.

Résolution votée à l'unanimité
L'ASSEMBLÉE GÉNÉRALE proclame élu le nouveau Conseil d'Administration, au vu du rapport du Président du Bureau électoral.

DECISIONS PAR PROCEDURE ECRITE / DECISIONS VIA WRITTEN PROCEDURE

Procédure écrite 1 (17/12/2013): Voting on approval of the Board meeting report of 5/12/2013.
Votes: 11 votes in favor out of the 17.
Decision: Board meeting report of 5/12/2013 is approved.

Procédure écrite 2 (12/12/2013): voting on organization of conference at school on children's self-esteem. Cost for the APEEE 600 euro.
Votes: 12 votes in favor out of the 17.
Decision: Board agrees to organize seminar at the school on self-esteem and pay for the cost.

Procédure écrite 3 (16/12/2013): voting on approval of the agenda with resolutions for the AGM on 23/1/2014 + approval of the annual report 2013.
Votes: 13 votes in favor out of the 17.
Decision: agenda with resolutions for the Annual General Meeting on 23/1/2014 + APEEE annual report 2013 are approved.